

Office Memorandum • UNITED STATES GOVERNMENT

TO : Acting Chief, Language and Area School

DATE: 16 July 1959

FROM : Deputy Chief, Plans, Research and Administration

SUBJECT: Weekly Activities Report

A. SIGNIFICANT ITEMS

None to report.

B. OTHER ACTIVITIES

1. Consideration is being given to enlarging the library facilities of LAS to include material of all kinds, including tapes and slides as well as books, pamphlets and other material relating to overseas activities and overseas effectiveness. This will eventually require the services of a full time librarian. This project will be coordinated with OCR Library Division.

2. [] came to consult with [] on 9 July about scheduling personnel of the Office of the Comptroller for language tests.

3. Forty-three people reported for written proficiency tests last week in French, German, Italian, Japanese, Polish, Romanian and Spanish.

4. Thirty-six Certifications for Language Award certificates were sent to the Registrar last week.

5. During the past month sixty-eight orals were given in Arabic, Chinese, French, German, Greek, Italian, Japanese and Russian.

