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Office Memorandum • UNITED STATES GOVERNMENT

TO : Acting Chief, Area Training

DATE: 10 March 1959

FROM : Deputy for Language Training

SUBJECT: Weekly Activities Report

A. SIGNIFICANT ITEMS

None to report

B. OTHER ACTIVITIES

1. Dr. Catherine Clardy, Head of Department of Slavic Languages at FSI, has requested five copies of the OTR Newspaper Reader for use in a current Czech full-time course. FSI has also been making use of our Polish and Russian newspaper readers.

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2. [redacted] of NEA is now teaching, under [redacted] direction, in our two Arabic reading courses, which total seven hours a week. This arrangement is the result of a query by NEA as to whether we might be able to use her part-time services, since her job with the division did not fully occupy her time. It is understood by both parties that this is not necessarily a permanent arrangement, and that she will in any event remain completely in her NEA slot.

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3. The French Intermediate Full-Time course started this week. The class of fourteen (14) students has been divided into two sections on the basis of the Agency Proficiency Test. The average GS grade of the students is GS-12 with one GS-15 and four GS-14's. In addition to the regular members of the French staff, [redacted] is serving half time for the duration of the course. [redacted] teaches the hours devoted to French history, while [redacted] of WE contribute two hours of News discussion weekly. The schedule provides for one talk in French by a guest speaker weekly. First speaker was Mr. Rupert Lloyd of State whose talk on the French "Midi" was greatly appreciated.

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From the start the morale of the students in this ten week course has been excellent. Several new techniques for teaching language at an intermediate level are being combined with greater demands being placed on both instructors and students. Up to this point the results have been highly satisfactory.