

~~SECRET~~  
FINANCE DIVISION - ACCOUNTS BRANCH

7 November - 13 November 1956

ACTIVITY REPORT

~~CONFIDENTIAL~~

On Hand	Received	Processed	0
239	1,100	1,142	197

Vouchers:

Transactions:

Accts	13th	Total
144.1	99	99
144.2	13	13
142.1	1	1
142.2	4	4
Others	31	31
Cash		49
		<u>197</u>

JOB NO. \_\_\_\_\_ BOX NO. \_\_\_\_\_ FLD NO. / DOC. NO. 5 NO CHANGE  
 IN CLASS/ /DECLASS/ /CLASS CHANGED TO: TS S C RET. JUST 22  
 NEXT REV DATE 10 REV DATE 17/10/56 REVIEWER 006199 TYPE DOC. 03  
 NO. PGS 1 CREATION DATE \_\_\_\_\_ ORG COMP 38 OPI 30 ORG CLASS S  
 REV CLASS C REV COORD. \_\_\_\_\_ AUTH: HR 70-3

Number of Bureau Schedules

-0- 27 2 25

Monthly Reconciliation to be performed in connection with Finance and Stock Control of Property:

A. Headquarters:

- General Ledger & Stock Status Value Reports reconciled thru:

30 September 1956

B. Far East:

- FE's General Ledger & Monthly IBM Listings reconciled thru:

August 1956

C. Hdqts. & FE Reciprocal Accts. (168, 368, 195, & 495):

- Shipments from Hdqts. reconciled thru:
- Cash Procurement reconciled thru:
- Theatre Command Procurement reconciled thru:

July 1956  
 30 April 1956  
 August 1956

Accounts Payable Documents Unliquidated in Accounts Payable Trial Balance of 1 October 1956

2,514\*

Number of Adjustment Vouchers on hand in Accounts Receivable -0-

39 39 -0-

Class "A" Accountings:

- Number in Accounts Branch
- Number on hand 30 days or more

23 8 8 23  
 -0-

T/A's in Finance Division:

- Number in Accounts Branch Payroll
- Number in Accounts Branch
- Number with Certifying Officer & Area B/F Officer

342 105 102 345  
 6  
 34  
 305  
345

Ledger Postings:

- Date of Last General Ledger Posting
- Date of Last Detail Posting
- Number of days on hand - General Ledger Posting
- Number of days on hand - Detail Posting

30 November 1956  
 30 November 1956  
 -0-  
 -0-

25X1A9a  
 Acting Chief, Accounts Branch

Weekly Activity Report for period 17 - 23 October 1956

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