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Approved For Release 2001/08/17 : CIA-RDP61S00527A000100150146-0

~~SECURITY INFORMATION~~

Chief, Administrative Staff

30 March 1953

Chief, Services Division

Proposed Office Regulation on Working Papers

This division finds the proposed regulation clear and helpful. It is suggested, however, that this might be a good opportunity to set out, in paragraph 4.c., procedures integrating committee-prepared projects with the numbering, control, and initiation procedures now in force for regular O/RR productions. We believe that such a step would help to eliminate friction that sometimes arises when committee-type projects are added to the work of a branch already heavily involved in scheduled work.

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WAT:jmc

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