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C-4

20 November 1950

MEMORANDUM FOR: General Counsel  
 Assistant Director for Collection and Dissemination  
 Assistant Director for Operations  
 Assistant Director for Research and Reports  
 Assistant Director for Special Operations  
 Assistant Director for Scientific Intelligence  
 Assistant Director for Policy Coordination  
 Assistant Director for National Estimates  
 Chief, Inspection and Security Staff

SUBJECT: Interdepartmental Committee - Report of Membership on.

REFERENCES: (a) COAPS Memo to addressees - "Committees" dated 27 October 1949  
 (b) G.C. Memo to COAPS, dated 7 November 1949  
 (c) AD/CD Memo to COAPS, dated 9 November 1949  
 (d) AD/OO Memo to COAPS, dated 11 November 1949  
 (e) AD/OO Memo to State Dept. - "USSR Propaganda Facilities" - dated 18 November 1949  
 (f) AD/RR Report - "Committee Membership" - dated 15 May 1950  
 (g) AD/RR office Memo No. 35, dated 8 August 1950  
 (h) AD/SO Memo to COAPS, dated 4 November 1949  
 (i) AD/SI Memo to CD/L, dated 27 January 1950  
 (j) AD/PC Memo to COAPS, dated 21 November 1949  
 (k) I&SS Memo to COAPS, dated 9 November 1949

1. Paragraph 3 of reference (a) requested all Offices and Staffs to report membership of newly established committees to COAPS with copy to:

Operational Liaison Control File  
 Room 1213, "1F" Building  
 Telephone extension 3415 (new number)

2. Paragraph 4 of reference (a) requested that CIA membership changes on committees should be reported promptly to the above OLC desk.

3. The 'Committee Membership' records currently maintained in the Operational Liaison Control File are in agreement with the reports submitted, by the addressees, in references (b) to (k) respectively.

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4. If the information contained in these references does not reflect the current status of Committee Membership, compliance with the provisions of paragraphs 1 and 2 above, is enjoined. Additionally, it is requested that each addressee review the actual current situation in relation to that communicated in the above references, and inform the AD/CD (copy to COAPS) of the result.

5. In order to provide some degree of assurance that the 'Committee Membership' records are being maintained current, it is suggested that the Chief of the Liaison Division/OCD initiate direct inquiries of addressees, quarterly, as a regular procedure.

JAMES C. REBER, Chief  
Coordination, Operations  
and Policy Staff

Copy to:  
Executive

COAPS file copy

WG/dhl