

28 October 1954

**MEMORANDUM FOR THE RECORD:**

**SUBJECT: Handling of Agency Draft and Finished Regulations**

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The present procedure (before any move is made by PCS to [REDACTED] for handling agency regulations is as follows:

Draft Regulations:

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One copy of each draft regulation is forwarded by DDA/RCS to PCS in 1128 [REDACTED]. The undersigned will comment or arrange for office comment on these regulations by the due date if such comment is appropriate or necessary. If no comment is necessary, the draft will be so noted and filed. The RCS will, lacking receipt of any comment from PCS by due date on draft regulations, note this office as not commenting.

Finished Regulations:

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a. Two copies of finished regulations will be sent direct to PCS, 1128 [REDACTED] by RCS

b. One copy of each finished regulation will be received by OSA/PC/DCI in 226 Administration Building from the distribution made in the Office of the Director.

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This arrangement has been agreed upon by the undersigned with [REDACTED] of RCS and [REDACTED] in [REDACTED] office.

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[REDACTED]  
Office of the Director  
Planning and Coordination Staff

*Regulations*

1 - RCS  
1 - SA/PC/DCI  
1 - PCS File