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Responsibilities for Coordinating and Supporting CIA

External Research

1. The Special Assistant to the Director of Central Intelligence for Planning and Coordination (SA/PC/DCI) is responsible for:

a. Assisting offices in defining and fulfilling the Agency's external research requirements;

b. Providing information about other government agencies' external research activities of possible interest to CIA offices;

c. In cooperation with the Office of Operations (Contact Division), the Office of Collection and Dissemination (Liaison Division), and with other Government agencies such as the External Research Staff, Department of State, obtaining and making available information about individuals and organizations having potential capabilities in fulfilling specific Agency research requirements;

d. Initiating external research projects which will further the mission of the Agency and the IAC community;

e. Notifying appropriate CIA offices of the development of projects in which they may become involved; and

f. Maintaining a record of external research sponsored by CIA.

2. The Office of Collection and Dissemination (Liaison Division) is responsible for establishing contacts between CIA representatives and potential Government contractors. It is also responsible for the reproduction, dissemination and storage of final reports resulting from external research projects, as appropriate.

3. The Office of Operations (Contact Division) is responsible for establishing contacts between CIA representatives and potential private contractors when Agency interest is to be revealed.

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4. The Security Office is responsible for effecting necessary security clearances prior to the disclosure of classified information to outside contractors.

5. The Offices of the Comptroller and the General Counsel, and the Legislative Office are responsible in their respective fields for assisting Agency personnel in consummating agreements with contractors required to fulfill external research requirements.

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