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5 November 1959

Director of Training

Plans and Policy Staff

Weekly Activity Report #42

1. Area/Language

To recapitulate quickly on the area-language situation to date, a language survey memorandum has been sent to DD/P--TRO and similar memoranda will be handcarried by Mr. [] to the DD/I and DD/S on 4 November (actually, to Mr. [] 25X1) Area study memoranda have been forwarded to DD/I and DD/S and action is being taken by LAS/Area on DD/P--TRO's reply to the initial memorandum and staff study prepared for DD/P. LAS has not as yet replied fully to PPS on plans to intensify further its language testing.

2. Language Requirements Survey

On 4 November memos from DTR to DD/I and DD/S regarding the language requirements survey were delivered personally by Mr. [] 25X1 Mr. [] This afforded an opportunity for the latter to talk with Mr. [] about some of the problems that may be encountered in the survey and means of resolving them. It appears that the survey of DD/I will be a fairly straightforward proposition offering little difficulty. In DD/S, however, there are some knotty problems as to just what standards officials are likely to employ in determining overseas language requirements. A similar survey conducted by Logistics two years ago yielded rather spotty results, primarily because no clear understanding existed as to just what criteria should apply to the standards to be used in the various overseas locations. Also, the survey did not include the levels of proficiency required. [] 25X1 and [] will keep in close touch with Mr. [] throughout the conduct of the survey.

3. OTR Educational Committee

The Committee met for the first time on 29 October and discussed its objectives and procedures. A second meeting will be held about 30 days hence to discuss (a) the proposed OTR Instructor Handbook and (b) OTR training report format. PPS is distributing to the members a draft outline of contents of the handbook and a report to date on reactions to the proposed one-page report form as a basis for discussion.

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4. Training Support for Contingency Force

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On 4 November 1959 Mr. [] alerted C/PPS to DD/P's memorandum to the area divisions concerning selection of Contingency Force personnel and promised to provide PPS with two extra copies for OTR. In answer to our query, Mr. [] advised that Col. [] is at present on 15 days' training duty at the Pentagon; hence, OTR will not receive [] briefing on the CPX he recently attended in Europe or the [] reply to OTR's suggested Contingency Force refresher training course outline until [] return to his desk. Last, Mr. [] reported that a young DD/P officer [] has identified himself to [] as a skilled skin-diver. The latter is taking a "skin-diving course somewhere" and wanted to know if he could borrow some OTR equipment, such as compressed air tanks. C/PPS said "no", not unless he was taking part in a DD/P or OTR-sponsored activity, training or recreational, etc., etc. The diver also is interested in receiving tutorial training at the Naval Gun Factory. C/PPS suggested that [] contact the OTR Registrar on this and suggested also that perhaps our own OTR and TSS instruction might be more to the point. [] agreed and will look into this further.

5. Participation in Training

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Mr. [] plans to attend, as a student, the Management Course from 9-20 November []

[] will assist him on 19 November. [] also will "introduce" the final, Skills Familiarization phase of the integrated JOT program on 16 November and will take this occasion to remind the JOT's of their responsibility for prompt and full attendance of all scheduled training, reading, or working periods. (This has been coordinated with Messrs. [] and [] Lastly, LAS has asked [] to participate in an "operations" seminar of the Introduction to Overseas Effectiveness course on 16 December 1959.

6. Use of FSI Native Speakers in the IOE Course

The FSI, in one of its training courses, employs native speakers in a very effective skit illustrating some right and wrong ways of interviewing foreign nationals. LAS inquired of PPS as to the propriety of borrowing this cast and skit for our IOE course. [] advised against using the FSI team, because of security considerations, and urged LAS to put on a similar skit using Agency employees as actors.

7. Leave

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Mr. [] will be absent on 5 and 6 November due to his move to a new home in Maryland. It may be necessary for him to be out on 9 November also.

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At their request, Mr. [] met with Mr. [] of the IG staff on 29 October from 0900-1200, to discuss "future plans of the Office of Training" as these would be affected by proposed, new career development plans envisioned by the IG Staff. This meeting has been reported orally to the DTR and IDTR and discussed within the PPS. No specific action or additional information is required by IG of OTR on this matter at this time.

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9. []

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10. War Planning Coordination with Office of Communications

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On Tuesday, 5 November discussions were held with Mr. Charles [] War Planner, Office of Communications, relative to possibilities of establishing a combined OTR/OC Wartime [] This concept will be worked into our War Plan as a subject meriting future study by the Operations School.

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11. Office of Security War Plan

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A copy of the Office of Security War Plan was given to Mr. [] who will forward it to the Security Officer at [].

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12. Discussions with DD/P Training Officer

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Wednesday, 6 November discussions were held with [] concerning some features of War Planning which were not entirely clear to him. He was particularly concerned about our task for the Operations School. "Supervise the preparation of a continued []"

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[] agreed this task should be written into our War Plan with the qualification that no action need be taken until specific requirements are levied on OTR by DD/P. Apart from War Planning, Mr. [] stated he was continuing a survey relative to training of the wives for overseas jobs within DD/P. Ed said he had not reached a definite opinion

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as yet but was inclined to feel that DD/P policy discouraged the employment of wives and, therefore, their training should take second place to the need for improved employee training. He struck a bright note as concerns the future employment of DD/P students by stating that it was his opinion that before too long DD/P would adopt a procedure approaching mandatory assignment to OTR Courses.

13. ELINT

[redacted] was asked to give a resume of the ELINT Course to the Agency's ELINT Committee on Tuesday, 10 November. [redacted] is to be on leave at that time and [redacted] intends to ask [redacted] to give his resume at a subsequent committee meeting.

15. Dependents Briefings

To help [redacted] determine how many dependents should be attending his briefings, we checked with Central Processing Branch, [redacted] in Logistics. No one keeps exactly the kind of statistics we were looking for, but an analysis of those available plus an educated guess yielded the figure [redacted]. In other words, that is the number of adult dependents who go abroad each year who should be attending [redacted] briefings.

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