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Ch/G Staff Meeting  
13 January 1959  
ACTION REQUIRED

<u>Item No.</u>	<u>Action Required of Ch/G</u>	<u>Action Required of Divisions</u>
1		None Required.
2		D/GG to number all reports on a calendar basis.
3		25X1A9a [REDACTED] to coordinate this NIE contribution.
4		Acting Chief, D/GL, to submit plan of activities and probable expenses to Ch/G.
5.a.	Ch/G to check this with the AD and ERA people.	
5.b.		Acting Chief, D/GL, and Chief, D/GG, to look into the problem and report back to Ch/G within the week.
6		Chief, D/GG, to attend briefing.
7		Divisions to bring Recruitment Requests up to date.
8	SA to Ch/G to check with Divisions on the Budget Briefing paper within the next week.	
9	SA to Ch/G to attend meeting on War Planning on 14 January.	

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MINUTES OF THE GEOGRAPHIC RESEARCH AREA STAFF MEETING, 13 JANUARY 1959  
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PRESENT: [REDACTED]

1. Flexible T/O

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Chief, St/A, joined the meeting to explain the Flexible T/O, and the Planning Paper which is to be reviewed on a yearly basis beginning in May 1959. [REDACTED] also discussed the Competitive Evaluation Panel and the Career Service Staffing Presentation. He indicated he would be willing to attend a meeting in each of the Divisions to explain the above to Branch Chiefs as soon as the first Planning Paper is finalized (probably within the next 2 or 3 weeks).

2. Numbering of ORR Projects

Chief/G reported that the DD/I has approved a change in the ORR report numbering system to accord with the new Agency Publications Board policy. A calendar numbering system will replace the cumulative system which has been used to date; reports within each series will show the report series, the year, and the number. (e.g., GR 59-1).

3. NIE 11-6-59, SOVIET SCIENCE AND TECHNOLOGY

25X1A9a

Chief/G reported that an NIE is to be produced on "Soviet Science and Technology", and that he had given the initial draft received from ONE to [REDACTED] has been directed to work with [REDACTED] (and, 25X1A9a if indicated by the scope of the project, [REDACTED] in putting together a contribution to this NIE. 25X1A9a

4. Invitation to Soviet Geologists

25X1A9a

Acting Chief, D/GL, reported that plans have been developed for Frank Whitmore, USGS, to invite certain Soviet geologists to the AASP meetings this spring. A problem exists with regard to money for the entertainment of the visitors while they are here. Chief/G asked that [REDACTED] submit a plan of the activities to him, and give an indication of how much money might be involved. If [REDACTED] we may be able to fund 25X1A1a the activities from within ORR; if [REDACTED] perhaps from the OO Exchange Fund. 25X1A1a

\*Present only for discussion of Item #1

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5. Comments in Monthly Reports

a. Author Recognition on ORR Reports

It was suggested in one of the Monthly Reports that for reasons of consistency and fairness GRA should re-examine its policy on the naming of authors of ORR reports. This was brought up in view of the fact that ERA has begun naming authors on certain of its reports. Chief/G stated that this practice on the part of ERA was experimental, and suggested that we wait until the experimental period was over before changing our own position in this matter. [REDACTED] indicated that he would check with the AD and ERA people on the results of the experiment. 25X1A9a

b. Mapping Requirements

A complaint was voiced in one of the Branch Reports in regard to Mapping Requirements issued by D/GL. This was discussed, and Chief/G indicated such problems should be handled on a "case-by-case" basis as they occur; D/GG should make it known to D/GL when they consider the value of their requirements lessened by D/GL coordination. 25X1A9a

25X1A9a

[REDACTED] asked that [REDACTED] get together on this problem and report back to him within a week. 25X1A9a

6. OCI Briefing

SA to Chief/G announced that a briefing will be presented at 2:00 on Friday, 16 January, in the OCI Briefing Room, subject: Results of the Geneva Conference". [REDACTED] indicated interest in attending and will be scheduled. 25X1A9a

7. Recruitment Requests

SA to Chief/G passed out standing Recruitment Requests in effect for certain divisional positions, and asked that they be brought up to date for [REDACTED] to forward to [REDACTED]. 25X1A9a

8. Budget Briefing Paper, Annual Revision

SA to Chief/G indicated he would check with the Divisions within the next week on contributions to the 1958 Revision of the Budget Briefing Paper.

9. War Planning Conference

SA to Chief/G announced that a War Planning Conference was scheduled for 14 January and that he would notify the divisions as to what new tasks might be programmed by it.

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