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the Foreign Service Institute, the National Military Establishment, and foreign intelligence services, will be made possible, thereby eliminating duplication of effort and ensuring greater organizational security.

3. Proposed Organization. The attached organization chart indicates the relationship of Assessment and Training to the Joint Training Committee, the activities over which the Chief of Joint Training will have authority, and the small organizations within the offices of the two Chiefs of Training.

4. Composition of the Joint Training Committee. The Joint Training Committee which will be responsible for the guidance of all training functions and procedures will be composed as follows: voting members will be the Chief of CSO Training, the Chief of CPC Training; non-voting members will be the Chief of Assessment and the Chief of Joint Training. When the Committee considers problems pertaining to assessment for selection of overt and semi-covert personnel the Covert Deputy, Personnel Branch, shall serve as a consultant.

5. Responsibilities of the Joint Training Committee. The responsibilities of the Joint Training Committee will be:

- a. To establish training policies and determine training programs.
- b. To select, supervise, and evaluate the Chief of Joint Training.
- c. To review the effectiveness of all training programs.
- d. To inform the Chief of Joint Training concerning anticipated training requirements and new training needs.

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e. To determine liaison relationships with training divisions of other government agencies, the National Military Establishment, and intelligence services of foreign powers.

f. To establish priorities not only for training programs but for individuals who require training.

g. To determine policies and procedures regarding training conducted by other units within CIA, such as Commo and Cover and Documentation Divisions.

h. To serve in an advisory capacity to the Director, CIA, on training problems.

i. To give policy guidance and direction to the Assessment Unit.

6. Responsibilities of the Training Chiefs of OSC and OPC. The responsibilities of the Training Chiefs of OSC and OPC will be:

a. To insure that the policies of their respective Assistant Directors are reflected in all training activities.

b. To serve as members of the Joint Training Committee and represent their respective offices on all training matters.

c. To act as training liaison officers within their own offices.

d. To make surveys and inspection trips in order to advise their Assistant Directors and the Joint Training Committee on conditions and developments in the field of training.

e. To perform such other duties pertinent to training as their Assistant Directors may order.

7. Responsibilities of the Chief of Joint Training. The responsibilities of the Chief of Joint Training will be:

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a. To direct such aspects of the training operation as prescribed by the Joint Training Committee.

b. To carry out such policies as established by the Joint Training Committee.

c. To supply administrative support to the Assessment Unit.

8. Mechanics of Allocation. (The Committee was divided in its opinion as to the preferred way of handling the mechanics of allocation. Guidance from the Assistant Directors is therefore requested as to which would be preferable.)

a. Personnel. There are two possible ways of handling T/C allocation:

(1) To have the Chief of Joint Training and all personnel assigned to him carried on a separate joint T/C; or

(2) To have the Chief of Joint Training assigned to the T/C of the Director, CIA, but all personnel beneath him divided equally for T/C purposes between OSO and OPC. (If this procedure was followed, personnel presently assigned to either office could continue to be so assigned.)

The Chiefs of OSO and OPC Training and any personnel attached directly to them will be charged to the individual offices.

b. Operating Expenses. Operating expenses exclusive of personnel salaries will be borne equally by OSO and OPC with the proviso that if it is found necessary to establish a training area to meet OPC's


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needs, that the expenses of operating this area be charged entirely to CPC.

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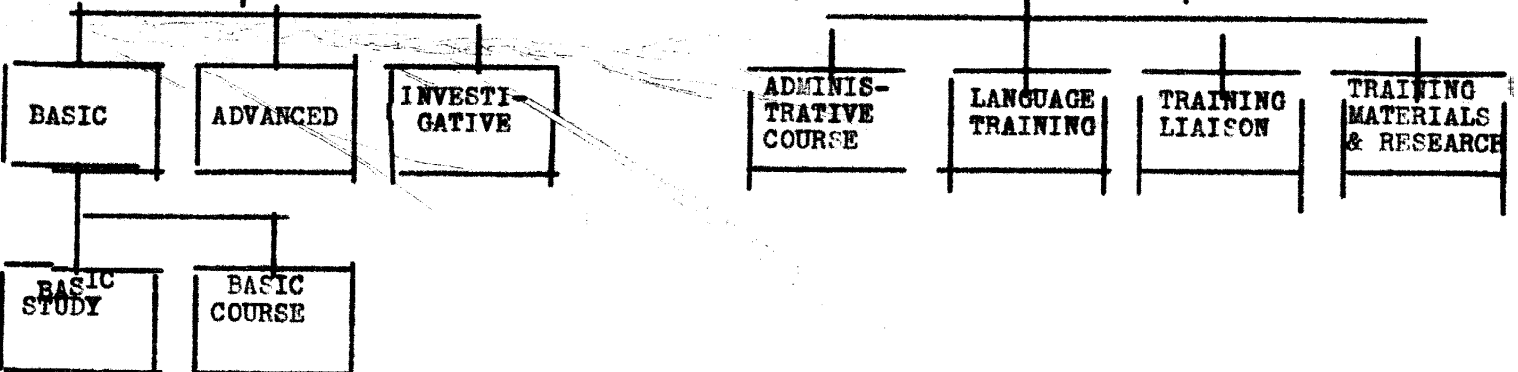
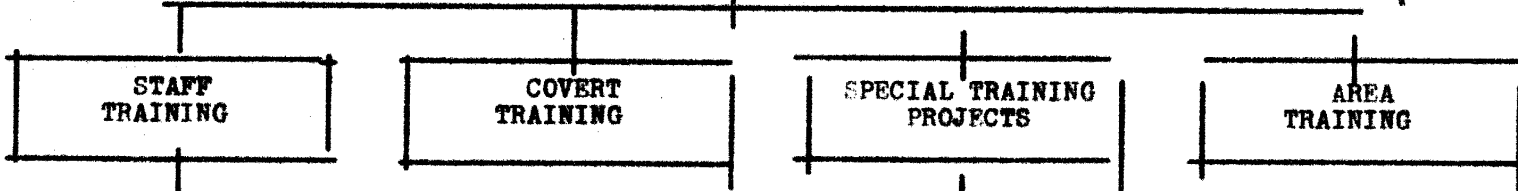
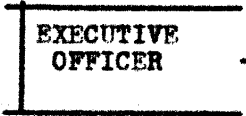
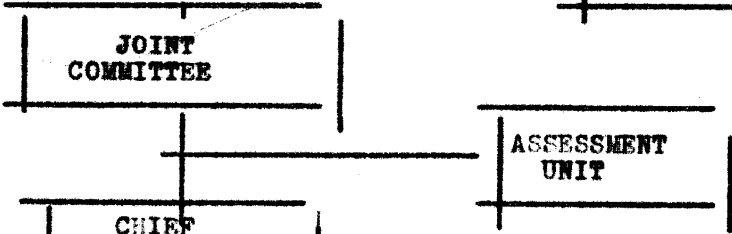
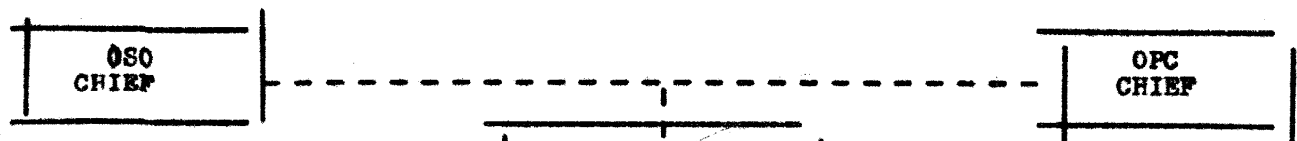
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**FRANK G. WISNER**  
Assistant Director,  
Policy Coordination

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11 May 1949

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SUBJECT: Recommendations for Joint OSO/OPC Training Programs.

1. The Joint OSO/OPC Training Committee recommends that OSO and OPC training courses and facilities be organized and run on a joint basis to the extent consistent with the security of the two offices and consistent with sound principles of instruction. The establishment of joint training courses and the joint use of facilities should result in considerable economy in personnel and space requirements. Furthermore, we believe that, if OSO and OPC students receive the same basic orientation in operational principles and techniques, planning and operations personnel of both offices will be able to work together more securely and smoothly, both in headquarters and in the field.

2. The Committee recommends that the following training programs be organized on a joint basis:

a. Orientation and Administrative Courses:

The present plan is to organize a three-week pattern, consisting of:

- (1) Orientation for new clerical and administrative employees.
- (2) Headquarters Administrative Procedures.
- (3) Field Administrative Procedures.

b. Staff Intelligence Operations Courses:

The present plan is to organize courses in the

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NEXT REV DATE 89 REV DATE 8/14/94 REVIEWER [redacted] TYPE DOC. 02  
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levels of four weeks each. These courses would be:

- (1) Basic.
- (2) Intermediate.
- (3) Advanced (or Finishing).

Basic and Intermediate Courses would be for both OSO and OPC students; Advanced Courses would cover special policy and operational matters and would not, therefore, be joint programs.

e. Covert Training:

Covert Training would be available to deep cover students, including deep official, of both offices. Training in specialized OSO or OPC techniques would, however, be given by instructors from OSO or OPC.

d. Technical and Investigative Training:

(1) It is assumed that COMMO and CDD training facilities will be available to OPC as well as to OSO students.

(2) In addition to the training given by the technical divisions, instruction in Investigative Techniques and Surreptitious Entry will be handled jointly.

e. Field Training:

The Training Committee believes that both OSO and OPC will eventually need training staffs and facilities overseas, primarily in order to train non-American personnel. Training units, for example, could be set

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a joint venture. More specific recommendations regarding this type of training will be submitted at a later date.

3. The Committee recommends that the following supporting facilities and staffs should be used and administered jointly:

a. Training Buildings: 13, part of 14, "Training Center" (sufficient space for segregated training will be set aside.)

b. Training libraries.

c. Training materials and research facilities and staff (some specialized work would be done by each training staff alone.)

d. Safe Houses and other facilities for Covert Training.

e. Liaison with the Foreign Service Institute of the Department of State in order to arrange language programs

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4. The following programs and facilities should be organized and directed independently by the separate training staffs:

a. OSO Advanced (Finishing) Training, both Staff and Covert.

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b. OPC Advanced (Finishing) Training both Staff and Covert.

c. OPC Area Training (Paramilitary, etc.)

d. The necessary training materials and research programs to support these independent programs.

5. If the above general recommendations are approved, the Joint Training Committee will prepare detailed statements as to how each part of the proposed joint program can best be implemented.

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