

21 February 1959

MEMORANDUM FOR: LADs

SUBJECT: Advisory Committees

REFERENCE: Memo from DCI, same subject, dated 21 Feb. 59 (Attached)

1. In accordance with the attachment will you please prepare a list of any committees used by your office that might be considered "advisory" as defined in para. 1 of the reference. This list should show the members of such committees by name, their present position and employer. In addition will you indicate the extent to which each of the specified criteria in para. 3 of the reference applies in their utilization.

2. Will you prepare this report for the Executive Officer/CI, through the DD/I and forward it to this office. The report should arrive at this office by 0900 2 March 1959.

3. Please note the prohibition in para. 6 of the reference that any new such committees proposed in your office will be reported to the Executive Officer in advance. These reports should be transmitted through the DD/I.

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sent to the DD/I (Administration)

encl.