

TITLE: Instructor Training Course

OBJECTIVES: Practical application of the principles and methods of learning and teaching

PREREQUISITE: Top Secret clearance

ENROLLMENT: 5 to 10

DURATION: One week (40 hours). Can be adapted to meet the needs of requesting office

LOCATION: Headquarters, or special training site as required

The Chief Instructor, ITC, together with the Training Officer requesting such a course for his personnel, will design an ITC to meet specifically the direct needs and requirements of the prospective students.

The ITC will include discussions of the basic principles of learning and teaching and their practical application to classroom situations and the techniques of planning lessons and courses. The students will also be given actual experiences in preparing and presenting in the most effective manner the types of instructional methods required in their actual teaching assignments. Such methods include one or more of the following: lecturing; demonstrating; problem solving; conduct of practical exercises; class discussions (conferences, panels, seminars, etc.); use of case studies; role playing; and the like. The preparation and use of audio-visual aids in instruction is usually an aspect included in an ITC.

It is emphasized that the pre-course planning between the Chief Instructor, ITC, and the Training Officer requesting an ITC, is of major importance in designing the course to be most flexible and adaptable to meet the instructional needs and training problems encountered by instructors in a particular school or training situation.

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