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15 May 1946

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MEMORANDUM FOR [REDACTED]:

SUBJECT: Disposition of USSBS Files

1. I suggest the following be considered in discussing the USSBS problem with the Admiral.
2. If his decision is that CIG is the agency to take possession of the files, then instructions should be issued:
 - a. To the Chief of Operational Services: To take possession of the files, report what personnel he needs to handle them, and organize necessary library service to lend the files.
 - b. To the Administrative Officer: To provide the necessary space.
 - c. To the Secretary, NIA: To prepare a letter to Mr. d'Olier, acknowledging receipt of the files.
 - d. To the Planning Staff: That it has no further responsibility with respect to the files.
3. If, however, the Director wishes the Planning Staff to recommend appropriate disposition of the files, two steps are necessary:
 - a. Screening of the files by agency representatives to determine which documents are of use to those agencies.
 - b. Based upon these results, a plan of disposition to be recommended by the Central Planning Staff.
4. The draft CIG directive submitted by the Planning Staff on 9 May provided the above two steps. However, the Admiral does not desire to issue that directive. Therefore, it is not clear what planning requirement is before the Central Planning Staff.
5. It is suggested that the above be pointed out to the Admiral, with a request that an explicit statement of planning requirement be furnished.

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