

TOP SECRET*Office Memorandum* • UNITED STATES GOVERNMENT

TO : The Director

DATE: 4 September 1946

FROM : Acting Chief, Interdepartmental Coordinating
and Planning Staff

SUBJECT: Actions Taken by ICAPS

1. The following is a list of the more important actions taken by the Interdepartmental Coordinating and Planning Staff since its report dated 20 August 1946:

- 21 August - Held interdepartmental round-table discussion on coordination of biographic data collection, recording, and dissemination. CIG directive to provide standardization is in preparation.
- 27 August - Held interdepartmental round-table discussion of agency problems requiring prompt CIG coordination. Established priority of undertakings. Agreed to periodic meetings.
- 27 August - CIG letter to IAB requesting standardization of transliteration and transcription systems from Russian, Arabic, Persian, etc. to Roman alphabet.
- 29 August - Made interdepartmental arrangements for briefing of Mr. Brownell for 5 September at 1000, Presentation Room, Central Building. McDowell of G-2 and Eddy of State will assist.
- 29 August - Initiated action for centralized U.S. newspaper clipping service for all intelligence agencies.
- 30 August - Called interdepartmental round-table to determine national EEI for China.
- 3 September - Called interdepartmental round-table to coordinate production of intelligence information on foreign industrial establishments.

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CENTRAL INTELLIGENCE GROUP

From	Office	To
USSOS	Director of Central Intelligence	✓
	Deputy Director	
	Executive to the Director	
	Secretary to the Director	
	Executive Director	
Approved For Release 2001/08/07 : CIA-RDP67-00059A000100140024-9		
Asst. Executive Director		

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