

~~CONFIDENTIAL~~

8 July 1963

MEMORANDUM FOR: Area Records Officer, OCR

SUBJECT : Supplemental Distribution Copies of the
Intelligence Publications Index (IPI)

REFERENCE : ARO Memorandum to AD/CR, Disposition of
Supplemental Distribution Copies of OCR
Publications, dated 27 November 1959.

1. It is recommended that the Intelligence Publications Index (IPI) be considered an exceptional item in accordance with the provisions of the referenced memorandum, and that the disposition of supplemental copies should be as follows:

Cumulative Issue

Initial distribution - 30 copies
One year later - reduced to 5 copies
End of fifth year - all destroyed (except record copy)

Monthly Issue

Initial distribution - 21 copies
All copies destroyed upon receipt of next cumulative issue

2. Any supplemental distribution copies presently on hand may be destroyed in accordance with the above schedule.

25X11A9a


Chief, Document Division

~~CONFIDENTIAL~~

GROUP 1
Excluded from automatic
downgrading and
declassification