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2 December 1964

MEMORANDUM FOR: EXA/AD/CR

SUBJECT : Executive Director's Memorandum of 30 Nov. 1964  
Regarding Agency Views on the DIA

REFERENCE : Your request of 1 December 1964

1. The following comments regarding the Document Division's views on the responsiveness and effectiveness of DIA on matters of dissemination and indexing of intelligence reports are furnished for your consideration:

a. When the DIA Dissemination Center became operative (March 1964), the receipt by this Agency of information reports and publications from the military establishment almost dried up. In July the flood gates were opened and by the end of August the backlog was dissipated. Since then the receipt of Army, Navy and Air Force information reports and publications has been as current or better than before the establishment of the DIA Dissemination Center.

b. CIA is having difficulty in obtaining enclosures to Army, Navy and Air Force Information Reports when the enclosures have not been disseminated with the Information Reports because of a limited number of copies. This matter has been discussed with the Chief, Dissemination Center, DIA, who is attempting to develop a procedure which will provide CIA with loan copies (on a 24 hour basis) of such enclosures so they may be reproduced and filed for retrieval purposes.

c. We have dealt with DIA continually regarding the dissemination of CIA material to the Defense Agencies and have revised all of our dissemination and mailing lists to take care of their requirements.

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d. The several DIA personnel with whom we deal regarding dissemination matters have been most cooperative and effective. The Chief, Document Division meets with Capt. [REDACTED] USN, the Chief of the DIA Dissemination Center every two months to discuss mutual problems. So far all of the dissemination problems have been settled satisfactorily except the one on enclosures not being received and that one is being considered.

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e. The indexing of intelligence information reports is done separately by both DIA and CIA for their different systems. Although two of these systems, the DIA Minicard and the CIA Intellofax - use the Intelligence Subject Code (ISC), the application of the code is not uniform and each system requires its own separate coding input. Recently the DOD issued a directive which established a standard two-letter Geopolitical Code for use within the Defense Establishment. This code is not as specific as the ISC and has been assigned for maintenance to DIA. We do not feel a standard code such as this should be issued for the indexing of intelligence material without including the specificity required by the several systems presently in use or proposed within the Intelligence Community.

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Chief, Document Division

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