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CODIB-M-47
16 May 1963

OCR
[Handwritten initials]

**UNITED STATES INTELLIGENCE BOARD
COMMITTEE ON DOCUMENTATION**

Minutes of the Forty-seventh Meeting, 2 May 1963

Members or Their Representatives Present

- STATE - Mr. Edward C. Wilson
- ARMY - Col. James C. Cunningham, USA
- NAVY - Cdr. Victor G. Hassell, USN
- AIR - Lt. Col. Thomas H. Scott, USAF
- DIA -
- JCS - Capt. Jack O. Johnson, USN
- NSA -
- DOD - Mr. Lowell R. Dailey
- AEC - Mr. Dale E. Barnes
- FBI - Mr. Norman F. Stultz
- CIA - Mr. Paul A. Borel, Chairman

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Associate Members' Representatives

- NBS - Miss Mary E. Stevens
- NSF - Mr. Richard See

Others Present

- STATE - Mr. William J. Nagle*
- AIR - Mr. J. Dale Pafenberg

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* Part of meeting

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GROUP I
Excluded from Automatic
downgrading and
declassification

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1. The Chairman stated that in separate ceremonies in General Thomas' and General Fitch's offices, citations for their work with CODIB were presented to former Air Force and Army members, John H. Toler and John F. Kullgren. He read the citations to the Committee and asked that they be incorporated in the record (see Attachment 1).

2. The minutes of the forty-sixth meeting (CODIB-M-46, 6 Mar 63) were approved as written.

3. Releases to Contractors (CODIB-D-42/13, 19 Apr 63): The objective of referenced DIA statement was considered sound, i.e., tying release policy to that which is actually to be controlled, rather than to try to incorporate at this time materials over which USIB directives have little influence. However, alternative wording was suggested by the Chairman (see Attachment 2, distributed at the meeting). Mr. Wilson said that the Chairman's approach was consistent with State's position; [redacted] stated that, in view of their principals' direct interest in this subject, they subsequently would convey the DIA and NSA positions.

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4. State/External Research Staff Briefing: Mr. Nagle briefed the Committee on his staff's activities and distributed sample copies of publications: some 10,000 titles exist of external reports sponsored by 21 agencies and monitored by the Government Branch; these government-sponsored research efforts are reflected in a classified quarterly inventory published by the Department. The Private Branch is a clearinghouse for contact with universities, foundations, and individuals; increased activity is reflected by statistics showing 7000 projects in process in 1963 compared with 1700 such in 1962. Behavioral Science Branch is a pilot effort whose continuance depends on customer support. Mr. Dailey suggested contact with Walter Carlson of DDR&E and Mr. See observed the interest overlap with the Science Information Exchange; Mr. Nagle stated that discussions had been held with SIE and BoB to avoid duplication. The greatest weaknesses in the external research field, he felt were lack of coordination and lack of awareness of what others are doing.

5. SCIPS Status Report: [redacted] presented a chart detailing the numbers of components on which data had been gathered, the number of data "packages" which have been keypunched, corrected and edited, and the amount of computer programming complete in terms of initial operable

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capability. He asked for a 1 July target date for submission of the Phase I report to USIB and a similar date extension for the [] commitment. Mr. [] commented that the formats he reviewed might provide a basis for a community systems evaluation; [] stated that as presently developed there was no update or query capability in the computer programs, only a report-generation capability; i.e., there was no attempt to develop such a model but only to use the programs to reduce data. A brief discussion of anticipated departmental objectives ensued, the Chairman stating that a clearer view would come from the proposed "retreat" to CIA's relocation center sometime near the end of May, at which time the printouts would be studied in detail, away from office pressures. The Chairman also stated that he would present a brief report to USIB on 1 June, indicating the need to maintain adequate staffing for the data analysis and reporting phase. It was suggested that prior to, or as an initial part of, the "retreat", about 1/2 day be devoted to a detailed briefing on the formats used for data collection, organizations surveyed, etc.

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6. Machine-language Typewriter: Mr. Dailey stated that emergency fund use had been authorized and 8-12 bids received; it is expected that a contract will be let by 1 June. Results are expected (i.e., in terms of operational equipment) about two years after the contract is let. The Secretary noted for the record a 4 April meeting of CIA, Navy and NSA representatives at which the original purposes behind the development of a collective statement of USIB requirements for a remote systems input device were reiterated for NSA members of the USCSB Special Committee on Compromising Emanations, the meeting having been called to consider the device as an on-line data input/output terminal to computers.

7. Requests for CIA File Search or File Duplication: The Chairman noted an increasing number of requests for duplication of CIA files, such requests being informal and coming at all levels. He also noted recent requests for CIA to review its information holdings prior to a non-CIA component issuing a field collection requirement. On the latter point, he felt that such "middleman" review was unsatisfactory - that the interested non-CIA analyst should himself review the files in CIA. On the former point, he noted that CIA had on several occasions expended considerable effort to duplicate file holdings and subsequently discovered that they were not used. He stated that henceforth CIA would not honor such file duplication requests unless the CODIB or USIB member originates

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or counter-signs the request. The necessity for updating such duplicated files was raised, tending to support the concept of general use of a centralized file. [] suggested extension of a presently limited program of resident full-time representatives in the various member agencies' information handling components to ensure maximum knowledge and use of existing holdings. [] expressed concern, particularly as we got further into mechanized files of an all-source nature, of gross violation of the need-to-know principle, particularly in overseas areas vulnerable to being over-run.

8. USIB-D-51.1/5, 18 Apr 63: The Chairman noted for the record the assumption by CIA/OCR's Biographic Register of responsibility for the production of scheduled biographic reports previously produced as the Key Personalities section of the NIS. This action will cut down appreciably the time from initiation of a biographic sketch to its distribution.

9. Off-Duty Hour Information Support: Also noted for the record was postponement of compilation of the roster mentioned in CODIB-M-46, para. 7 until some internal organizational changes in the CIA/DDI area have become firm.

10. Stenewriter Proposal: Presentation of CIA plans concerning proposals received from IBM and Itak for use of stenotype equipment in support of translation activities was deferred to a later session.

11. Annual Report: First call for contributions to the CODIB Annual Report was issued by the Chairman, shooting for a target date for submission of 15 June.

12. Miscellaneous:

a. The Chairman noted his attendance as an observer at recent meetings of the Federal Council on Science and Technology's Information Committee; additional CODIB tie-in is provided via Dr. Adkinson of NSF plus AEC and DDR&E representation.

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✓ b. The Chairman also announced the reassignment of [] from the post of Deputy Assistant Director, OCR/CIA to the Office of the DD/I. The new DAD/OCR is [] former CODIB Secretary.

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c. Mr. See announced the publication, with NSF backing, of a new set of five volumes of indexes to the Chinese characters (Chinese Character Indexes) produced by machine. There is a possibility of obtaining the cards and tape if desired.

13. The group then adjourned and re-convened in restricted session to consider CODIB-D-94/3(SC), 10 Apr 63 (reported in special channels supplement to these minutes).

[Redacted Signature]

Secretary

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[Redacted Note]

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Attachment 1

**The Committee on Documentation of the
United States Intelligence Board**

**Expresses its appreciation for the outstanding contribution in the
field of information processing of Member of the Committee, representing
the Assistant Chief of Staff, Intelligence, [U.S. Air Force/U.S. Army].**

[JOHN H. TOLER]



**By his energetic and loyal support to the ideals and spirit of our
charter, he advanced the cause of interdepartmental cooperation, earned
the respect of his colleagues and carries with him their best wishes for
success in the years to come.**

**S/ Paul A. Borel
Chairman**

**Washington, D.C.
28 February 1963**

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Attachment 2

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USIB Policy on Release
of Intelligence to Contractors^{1/}

1. In order that the member agencies may more effectively discharge their responsibilities, and without intent to limit such broader authority or responsibility as any may now have under law, NSC directive, or special agreements among them, the United States Intelligence Board is agreed that selected ^{2/} classified intelligence material ^{3/} may be made available by recipient USIB members or their designated subordinates to certain contractors without referral to the originating agency, provided that:

^{1/} General policy is set forth in DCID 1/7: Controls for Dissemination and Use of Intelligence and Intelligence Information (New Series), approved 21 February 1962, see especially para. 6. a (2).

^{2/} Restricted to intelligence material which has been subject to review for appropriate classifications and restrictive markings under DCID 1/7 (New Series) 21 Feb 62.

^{3/} Intelligence material is defined as any document, product or substance on or in which classified intelligence and intelligence information or classified information pertaining to intelligence activities may be recorded or embodied. "Material" includes everything, regardless of its physical character or makeup; i. e., machinery, documents, apparatus, devices, models, photographs, recordings, reproductions, notes, sketches, maps and letters as well as all other products or substances.

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GROUP I
Excluded from automatic
downgrading and
declassification