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Report For Week Ending 16 July 1957  
From  
Records Center

During this week the following accessions were made:

OL	18 Cu. Ft.
OCR	42 " "
MEDICAL	6 " "
OSI	2 " "
DD/P	111 " "
AUDIT STAFF	4 " "
COMPT	70 " "
ORR	3 " "
COMMO, <input type="text"/>	1 " "
PERS	5 " "
Sub-Total:	262 Cu. Ft.
Finished Intelligence	108 " "
Total:	370 Cu. Ft.

Map Negatives	655 Cu. Ft.
Records Holdings	22,952 " "
Distribution Material Holdings	10,484 " "
Total:	34,091 Cu. Ft.

Distribution Material Disposed of at Center	50 Cu. Ft.
Distribution Material Transferred from Center	3 " "
Records Disposed of at Center	0 " "
Records Transferred from Center	0 " "

### Accessioning

Because of the abolishment of Branch Two Library, the Center received 61 cubic feet of material to be interfiled with Supplemental Material. There was 32 cubic feet of this material destroyed due to stock levels, 2 cubic feet returned to the Main Library and 23 cubic feet interfiled.

There were 12 cubic feet of NIS Binders processed, volume and volume number blotted out, by GPO and returned to the Center.

### Disposal

The older records from Logistics are still in the process of being identified with existing Records Control Schedule.  who is participating in Operation Alert  is assisting  of our office in identifying this material.

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General

The Center is not actively participating in Operation Alert or furnishing personnel to the Services Division this year, however, if the need arises the Center will act accordingly.



Chief, Records Center

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The following figures indicate the space utilization by operating component within the Center:

<u>Operating Component</u>	<u>Available</u>	<u>Utilized</u>	<u>Total</u>
Supplemental Distribution	1,956	9,954	11,910
DD/P	1,930	6,800	8,730
DD/S	324	7,536	7,860
DD/S (Compt.Grilled Area)	109	371	480
DD/I	165	6,645	6,810
DD/I (Grilled Area)	1,528	2,252	3,780
DCI	37	23	60
Map Negative	<u>605</u>	<u>985</u>	<u>1,590</u>
TOTAL:	6,654	34,566	41,220

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