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DD/S&T 3211-68

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OSP-1023-68

16 August 1968

MEMORANDUM FOR: Chief, Intelligence Liaison Support Staff, DD/S&T

THROUGH : Executive Officer, DD/S&T

SUBJECT : Agency Regulations: OSP Mission and Functions
and Organization Chart (HR [redacted]) 25X1A

REFERENCE : DD/S&T-3133-68, dated 8 August 1968,
Similar Subject

In compliance with the request contained in reference, submitted
herewith is a statement of the Mission and Functions of the Office of
Special Projects together with an approved organization chart.

25X1A

[redacted]
Executive Officer of Special Projects

Attachment: a/s

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OFFICE OF SPECIAL PROJECTS

Mission

To plan, program, develop, and operate highly classified technical collection systems in direct response to USIB requirements and as assigned to the CIA by EXCOM; and, in addition, perform such system development tasks as may be assigned directly by the DCI.

To perform in-depth analytical studies of existing and/or planned systems to help provide the DCI with the support necessary for him to make informed judgments on the relative merits of such systems.

Functions

1. Develop and maintain on behalf of CIA a technical and managerial staff capable of discharging assigned responsibilities in performing the mission stated above.
2. Perform detailed planning, programming, and budgeting relative to assigned tasks.
3. Solicit, select, negotiate, and contract with appropriate corporations for the research, analysis, design, development, fabrication, assembly and test of subject systems.
4. Exercise close management control over contractors to ensure specifications are met on time and at lowest cost.
5. Provide operational support to existing systems.
6. Conduct a continuing program of advanced systems studies and related research and development with the objective of helping to

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establish the basic parameters for, and defining the detailed technical and operational characteristics of new and/or improved highly classified technical collection systems.

7. Perform specific mission analyses in devising the optimum utilization of operational and developmental technical collection systems.

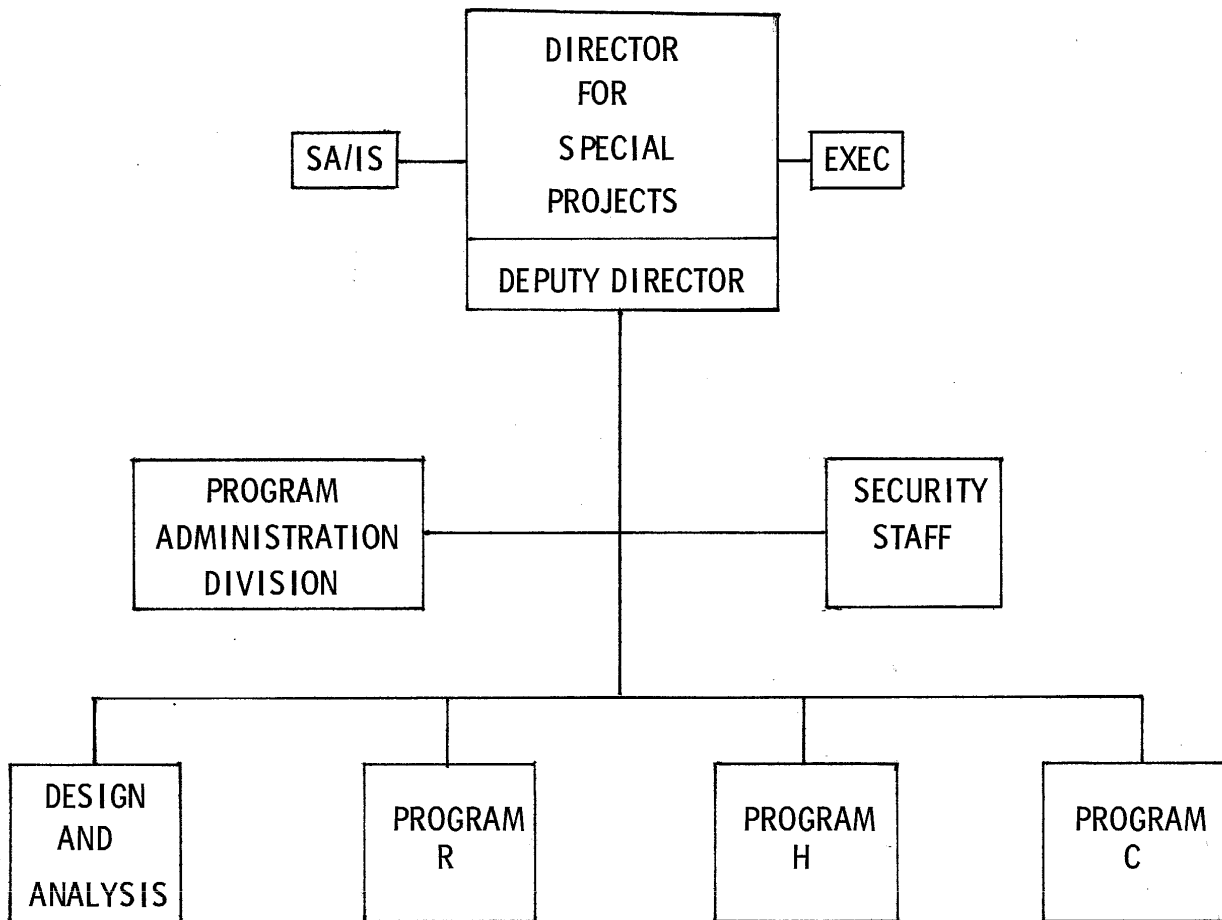
8. Coordinate and cooperate with other government offices in matters and/or projects of joint concern.

9. Perform analyses of systems, both proposed, under development and operational, to determine their relative capabilities to satisfy intelligence requirements, and conversely to analyze intelligence requirements to determine necessary system performance and characteristics.

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