

67-6611

GENERAL SERVICES ADMINISTRATION



*National Archives and Records Service*  
Washington, D.C. 20408

January 3, 1969

REC'D 22/5 6 JAN 69  
IN REPLY REFER TO:

Mr. R. L. Bannerman  
Deputy Director for Support  
Central Intelligence Agency  
Washington, D.C. 20505

Dear Mr. Bannerman:

Thank you for your letter of December 16 asking about the status of the research program to determine the causes of microfilm blemishes.

Since our last progress report, the National Bureau of Standards has completed its research and prepared a preliminary report of findings and recommendations. On the basis of this report, the United States of America Standards Institute has drafted proposed standards for processing and storing archival microfilm so as to prevent the blemishes. We anticipate that USASI will publish the standards in about a year.

To enable agencies to undertake new microfilming programs, we are developing GSA standards for archival microfilm which will permit the disposal of permanent records. Unless legal or technical difficulties arise, the Federal Property Management Regulations concerning standards for archival microfilm should be available by March 1969.

If you need more information please contact Mr. Herbert E. Angel, Deputy Archivist of the United States, telephone code 13, extension 33435.

Sincerely,

*James B. Rhoads*

JAMES B. RHOADS  
Archivist of the United States

1/31/69 - cc to C/Archives + Rec Ctr.

[Redacted] Board

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<b>Remarks:</b>					
<p>Attached is a copy of a letter, dtd 3 January 69, from Mr. James B. Rhoads, Archivist of the U.S., in response to your letter to him (signed by Mr. Bannerman), dtd 16 Dec 68, concerning the research program to determine the causes of blemishes on microfilm.</p> <p style="text-align: center;">25X1A [REDACTED]</p>					
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