

**SECRET**

11 September 1969

MEMORANDUM FOR: [REDACTED]

THROUGH : [REDACTED] Chief, SSS

SUBJECT : CRS Emergency Repository Program

1. Following our meeting Monday morning, 8 September, and my re-view of [REDACTED] draft proposal dated 3 September 1969 I did ad-ditional research with my Staff and visited [REDACTED] in his Office. We discussed the May 1960 study [REDACTED] that created the CRS Repositories [REDACTED] separate from the Agency Vital Records Program [REDACTED]

2. I find [REDACTED] the then Agency Records Officer objected to the 1960 CRS established plan for the protection of selected intel-ligence documents on the card size microforms. Originally, the plan by [REDACTED] called for eleven dispersed storage sites for these files. By 1962 he established one file of the microforms [REDACTED] and another [REDACTED] Those or-ganizations each provided two safe drawers and the periodic filing of newly received material. This past summer certain plans [REDACTED] required CRS to remove that file and [REDACTED] arranged with Office of Logistics to transfer that file [REDACTED] They agreed to use the same file storage and maintenance procedures [REDACTED]

3. Those emergency file collections each consist of some 2,000 3x7 inch plastic microfiche-type cards in one metal tray about two feet long. All the documents reproduced on those cards are on hand in the Agency Archives or in the Vital Records at the Agency's Emergency Re-location Site in their original hard copy form. The existence or dis-continuance of the CRS Emergency Repository Program does not influence the collections [REDACTED]

4. Since 1961 the CRS also established a collection of these micro-forms in [REDACTED] The CRS Vital Records Officer is obliged to service and update that collection. Further, the OCI/DDI through its operation room responsibilities has arranged with White House representatives to establish a set of these microforms at five White House emergency sites (White House underground room, Camp David, White House Area [REDACTED])

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The White House representatives altered the original list of documents on file. The details of these changes are indicated in TABS A and B of [redacted]

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5. The 3 September proposal to expand the CRS emergency file coverage to include TKH material [redacted] do not interfere with the Agency Vital Records Program now [redacted] and therefore I have no objection to that proposal if this emergency CRS file and its disposal is continued by the DDI.

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CIA Records Administration Officer

Attachment:

3 September Draft

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DDS/SSS/RAB, [redacted] 11 September 1969)

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