

2 Not on FY Report

SECRET

Approved For Release 2006/11/13 : CIA-RDP75-00399R000100160002-8

REPORTS INVENTORY

CONTROL NO.

SRB 001 B

PREPARE IN DUPLICATE

1. TITLE OF REPORT (if a fill-in report include Form No.)

AGENCY GRADE DISTRIBUTION BY SO

2. TYPE OF REPORT  
 STATISTICAL  
 NARRATIVE  
 MACHINE-NAME LISTING

3. FUNCTIONAL AREA  
PERSONNEL TRAINING  
LOGISTICS SECURITY  
MEDICAL FINANCE

ADMIN. GENERAL  
OTHER (specify)

4. NO. OF COPIES PREPARED  
2

5. FREQUENCY (weekly, monthly, quarterly, etc.)  
QUARTERLY

6. DISTRIBUTION (No. of components not number of copies)  
1

7. FORMAT (memorandum, form, computer print-out, etc)  
FORM

8. ADP PROCESSING  
 YES IF YES GIVE ADP PROCESSING NO.  
 NO

9. DIRECTIVE AUTHORITY REQUIRING REPORT  
HR

10. PREPARING COMPONENT (include lowest level contributing information to report)  
OP/CO/SRB

11. FEEDER REPORTS (State total number and identify by Title, Form No., or nomenclature. Attach separate sheet if necessary.)  
144 E

12. COST FACTORS

A. MANUAL PREPARATION AND REVIEW COSTS

GRADE	HOURLY RATE	HOURS PER REPORT	COST PER REPORT	TIMES PREPARED	COST PER YEAR
GS06-3	4.21	10.8	45.46	4	181.84

B. COSTS OF COMPUTER PRODUCED REPORTS

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TOTAL COSTS PER YEAR

181.84

13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (in addition to directive or authority cited in item 9). IF KNOWN, INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT.

This report is combined into the PSQSR which we have been phasing out during the past two years. And are stopping as of 31 December 1970.

14. FUTURE GOALS

14. PROPOSED BY COMPONENT FOR THIS REPORT  
 RETAIN AS IS  
 CHANGE  
 DISCONTINUE  
 OTHER (explain)

ESTIMATED SAVINGS	
MAN-HOURS	DOLLARS
43.2	181.84

15. DATE OF INVENTORY  
0-8-70

17. NAME AND TITLE OF PERSON FURNISHING INFORMATION

18. EXTENSION

FORM 112

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(22-26-43)

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