

REPORT REQUIREMENT TYPES

1. Reports required by a specific DD/S component prepared for use within the component. In other words, it is a report required by a component for its own internal use.
2. Reports required by any component of the DD/S Directorate levied either by Regulations, memorandum, or some other form which are prepared Agency wide. In other words, it is a DD/S Directorate requirement of all other CIA components. Example: RAB levies a yearly requirement in other components in the Agency for a records inventory report.
3. Reports required by other CIA components from DD/S offices.
Example: DD/P asks Commo for a pouch inspection report.
4. Reports required by governmental Agencies external to CIA.
5. Any report required by OPPB.
6. Reports required by the DD/S (himself) or his Executive Office of DD/S Directorate components.
7. Reports required by any DD/S component to be prepared by other DD/S component only. This may mean one DDS Office component or all components.
8. Reports required by any DD/S component to be prepared by another (specific) Agency component other than DD/S. This differs from Category 2 in that Category 2 includes all Agency components whereas Category 8 deals only with specific components not an Agency wide requirement.
9. Reports required by DD/S components to be prepared by Agencies or offices external to CIA.

STAT