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DIARY NOTES

DD/S [redacted]

23 January 1958

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1. Attended Kirk's briefing for the Foreign Service Inspectors during the presentations made by Ed Saunders, [redacted] It seemed to go very well.

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2. [redacted] was up with the proposed R&R Program for the SE Division which I approved. It involves three stations, i.e., [redacted] and provides for a trip to [redacted]

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3. Colonel Herman Lane, formerly connected with the Clarke Task Force, telephoned to say that he was with the American Car and Foundry Industries, Inc. which is engaged in electronics research and development. He wants to do business with the Agency and wanted to come to see me. I told him that I could only help him in seeking out the proper people but that in any case I would be glad to meet with him at 2:30 p.m. tomorrow.

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5. I talked to Stan Grogan about his turndown of [redacted] request to write a column on "Management" and subsequently advised [redacted] that we should not pursue this further.

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6. [redacted] buzzed complaining that the auditor who was checking the Director's mess account was asking for a lot of information which, in his opinion, would take more time to produce than it would be worth. I told him that I did not agree that what the auditor was asking for would be very time consuming and that I did not think we should restrict him. I think I finally convinced him that it was for his own protection. I also spoke to General [redacted] and asked him to insure that his auditors did not ask for unnecessary information.

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\* 7. Attended a meeting of the Career Council which approved of the recommenda-

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tion that the level of availability for the Certificate of Merit be raised from grade GS-10 and below to grade GS-14 and below.

With regard to the Executive Secretary's recommendation concerning the procedure for selection of candidates for non-CIA civilian awards, the Council decided to consider the Rockefeller Public Service Award at the same time that it considered the selection of personnel to attend courses at Harvard and other colleges and to add to the other programs the President's Award for Outstanding Civilian Service. Since no one except the DD/I desired to submit any candidates to attend the Harvard Center for International Affairs, it was decided that Mr. Amory could select several candidates and arrange to have their names submitted to the Center for approval.

The revised Fitness Report was approved without any substantial changes.

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8. Both [redacted] and Kirk advised me that [redacted] mother, who recently resigned, was returning to Washington and probably would apply for reinstatement; they shared the thought that she should not be reinstated. I instructed Gordon Stewart not to re-employ her and that if she reapplied to let me know and I would explain the reasons therefor to General Cabell.

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9. Dr. Tietjen showed me a letter from [redacted] advising him officially that he had submitted his resignation to the Public Health Service. This action would, of course, terminate his services with CIA. It was a very nice letter and indicated no bitterness whatever. He also advised me that (a) Dr. [redacted] would be leaving us shortly to go to the National Institutes of Health and that a new man, Dr. [redacted] would be taking his place, (b) Dr. [redacted] was about to depart [redacted] to be the Senior Medical Representative for the Far East, (c) Dr. [redacted] was going to [redacted] and (d) that Dr. [redacted] was leaving for [redacted]. In discussing supergrades for our doctors, I advised John [redacted] that I thought the Chief of the Psychiatric Division, the Chief of the Operations Division, and the Chief of the Technical Services Division could all stand grade GS-16's. I told him that as a first step he should get in touch with Gordon Stewart and ask that these jobs be reclassified and that if after that he wanted to promote Dr. [redacted] and bring Dr. [redacted] on duty as a grade GS-16 I would have no objection.

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\*See additional notes on this Meeting (attached).

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7. (continued)

25X1A9a When we were discussing the revised Fitness Report the question was asked as to whether the Assessment & Evaluation Staff in the Office of Training might not be available to assess our senior people in conjunction with the Competitive Promotion Program. ██████████ said that it certainly could. (I think that this is worthy of serious consideration and that we may not be taking full advantage of it in the DD/S Area. After Ed makes his presentation at our next DD/S Staff Meeting I want to follow up on his capabilities and limitations in this field and perhaps organize something on a systematic basis.)

Kirk led a considerable discussion about the necessity of reducing our personnel strength and tied this in with the fact that our new building would not accommodate all of our people. He seemed to think that we must reduce our "on duty" strength in order to get everyone into the new building and made quite a point to the effect that he wanted to be on record as having warned the Director of the consequences with the Congress if we should not do this. I advised the group that I did not believe it was at all feasible to reduce our headquarters strength by some 25% to 30% so that we could all fit into the new building. Kirk seemed to think that this was entirely possible and suggested that the Career Council take on this job. I said that I would disagree with this inasmuch as several of us had consulted with the Director on this problem at considerable length on several occasions and that I did not think it was appropriate for the Career Council, or any other group for that matter, to start working on it without clear and specific instructions from the Director, which, after a year or more of discussion, have not yet been forthcoming. (I don't think that this was the proper subject for the Career Council to have discussed nor do I believe that it would be the proper function for it to take on.) The meeting adjourned without any definite proposals being made.

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