

DIARY NOTES

DD/S

5 November 1958

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1. At the Deputies' Meeting:

a. The Director approved of providing the conduit, panel boxes and additional air conditioning in our new building to accommodate a DD/I restricted area telephone system. Jim Garrison has been advised. This assumes that we will find funds in some other way to provide for some \$335,000 worth of equipment. H

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b. The Director approved of taking certain staff members of the Senate and House Armed Services and Appropriations Committees to [redacted] but emphasized his desire that we should make one trip for all of them and not one for each group. [redacted] is coordinating this and the trip is now planned for 1 December. H 25X1A6a

c. We discussed at some length whether or not to continue the Monthly Senior Staff Meeting and, if so, how this period should be used. The Director indicated that while he thought the presentations which we had made, i.e., the "Honor and Suggestion Awards Program," the "Credit Union" and the "Language Program" had been good, he felt that they could be more properly made at the Staff Meetings which each Deputy Director conducted rather than at the Senior Staff Meeting. He decided to continue the Senior Staff Meetings and asked each of us to submit suggestions as to how they might be made more useful. He also agreed to meet with the Staff of each Deputy Director once each quarter in order to discuss personally with that group those things on which they would like to hear his views. (At my Staff Meeting I requested that each Staff Chief and Office Head submit to me within two weeks their suggestions for the Senior Staff Meeting as well as suggestions for our own quarterly meeting with the Director.)

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2. [redacted] advised me that he and the Director were going to see Mr. Stans, Director, Bureau of the Budget, probably on Friday to discuss a Project which might mean the withdrawal from the Reserve [redacted]

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3. [redacted] needed me about the possible assignment of [redacted] (As of now we have suggested to him two candidates who are already in the Agency; one is [redacted])

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4. [redacted] also talked to me about the possibility of using [redacted] as a [redacted]. I told him that I would also like to see if we didn't have someone in the Agency to suggest for this position. He agreed to wait until I had had a chance to look into this.

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