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DIARY NOTES

DD/S



28 January 1965

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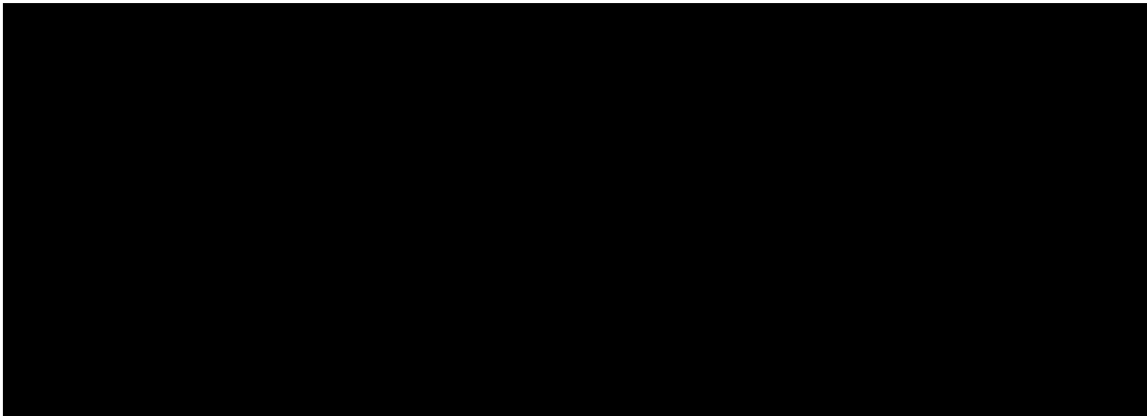
1. At the Executive Committee Meeting this morning:

a. General Carter cautioned everyone and told us to caution our people against any behavior or actions based on the assumption that Mr. McCone is a "lame duck" appointee. General Carter reminded us that no date has been set for Mr. McCone's departure and no replacement has been selected. Furthermore, he is the kind of man who will operate with full vigor until the last minute, and it would be most unfortunate if anybody assumed a "lame duck" attitude.

b. Mr. Kirkpatrick made a plea for greater accuracy and better quality of papers sent to the Office of the Director. He said that too many papers are received with great pressure for immediate signature and they have not been properly prepared. He singled out a recent incident involving the Offices of Personnel and Security and DD/S&T to illustrate his point. (I sent Howard Osborn and Emmett Echols a personal note on this score, and I would like to take this up at the next DD/S Staff Meeting.)

c. I reported that we were prepared to give our polygraph presentation at any time and that it would take approximately thirty minutes. General Carter expressed interest in seeing it at an early date. He also said that he thought all Office Heads and perhaps employees at lower levels who have any contact with the general public or the press should have this briefing, but of course we will defer any such program until after he has previewed the presentation.

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e. I reported briefly on the General Services Administration's memorandum which we just received and which was published pursuant to the President's directive on the reduction in purchase of office furniture and typewriters and a moratorium on the purchase of filing cabinets. I put everybody on notice that this Agency would have no alternative but to comply with this directive and that our ambitions and plans to push up offices with new contemporary furniture, etc., would very definitely have to be set aside for some time.

2. John Clarke called again about our proposal to convert our contract language instructors to a project. He said that [REDACTED] is opposed to this but that he intended to overrule Paul and that I very definitely could go ahead with it. He did say that he had some question about the necessity for the additional positions in the Offices of Finance and Security. I told him that I had looked into this and that I was satisfied they were needed. Furthermore, I said that I thought I had a good case for twenty-nine, not eighteen, positions and that, since I had agreed to settle for eighteen, I considered it my responsibility to decide how I would use them. I also said that, as a matter of principle, if they were going to keep putting pressure on Deputy Directors to cooperate in the reduction of personnel, they weren't going to get much cooperation unless they stopped telling Deputy Directors in great detail just how they could use each of the positions allotted. This was a friendly, but firm, conversation, and John was quick to state that he agreed with my philosophy.

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3. [REDACTED] called in response to my request yesterday at the DD/S Staff Meeting that more people attend the Intelligence Orientation Course. He pointed out that he has a special problem since at least some of his people have twenty-seven weeks of communications training plus a certain amount of training [REDACTED] etc. To add eight weeks of Intelligence Orientation to this poses a real problem. He regards most of these people as professionals but does not believe that they have a real need for the full Intelligence Orientation Course including the Agency organization, Intelligence Community organization, etc. He feels strongly, however, as I do, that they should have International Communism and things of this nature. I told [REDACTED] that I would look into this. (It seems to me that we may have this problem in the DD/S as a whole. I see no real necessity for a radio operator to know all about the Intelligence Community or even all about the Agency, but I do think it is important that he have part of this course. I therefore want our Training Officer to explore this problem in greater detail with our own office and with the Office of Training and to see if a shortened version of this course might not be appropriate for a number of our people. This would give them all the orientation they need and at the same time solve part of our workload and manpower problem.)

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4. I telephoned John Clarke about the following:

a. I cleared with John the substance of the memorandum which I am sending to Joe Becker requesting that he notify Support components and furnish details when a non-Support office requests information in his custody which is the responsibility of one of our Support Offices. John found no objection to this.

b. I also talked with John about the JOT ceiling and told him that we shall definitely need the additional twenty-five positions which were authorized for the JOT Program. He indicated that he would give us the positions, and I told him that I would submit a memorandum of justification sometime very soon.

5. Bob Fuchs telephoned about the following:

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a. Bob said that [REDACTED] Assistant Manager of the Credit Union, had asked him to contact a personal acquaintance to arrange for a study of the machine operations in the Credit Union by the same commercial group which recently made a study of our Office of Computer Services. I told Bob that I thought he should not do this until we have discussed it with Joe Becker's people. Then if it is necessary to hire an outside firm, we should know what Joe's people thought of the study which this firm did for OCS before giving them another job. I said that I would get in touch with Emmett Echols and make sure that this was all put on the rails. (Later Emmett Echols advised me that the Credit Union has discussed this study with [REDACTED] of the Office of Computer Services who told them that OCS could not do their survey and, in fact, recommended the firm. Therefore, this sounds all right. However, I want to see if I can't persuade Joe Becker to do this since I believe that there would be only about one week's work involved for perhaps one man.)

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b. I asked Bob about the decentralization of financial certifying activities in the Africa Division. He promised me a paper on decentralization generally within a day or so in compliance with our earlier commitment to follow up on this about the end of the year. He would like me to read this paper before we discuss the Africa Division's problem, and I agreed to do so provided he gets the paper to me promptly.

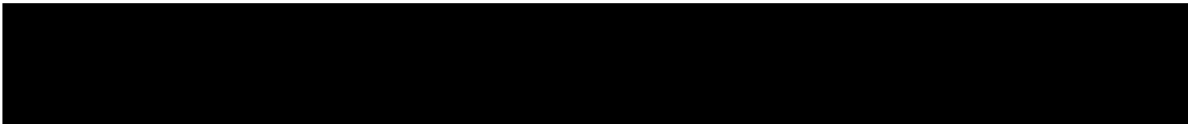
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6. Bob Bannerman, [REDACTED] and I lunched with Mr. Marshall P. Jones, Executive Director of the Bureau of Far Eastern Affairs of the Department of State, who was here to speak to the JOT

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7. Dr. Tietjen and [redacted] came to talk with me about Mr. Kirkpatrick's memorandum directing that a task force be set up to review the current procedures, including their validity, for covering assessments of foreign, non-agent personnel. They are concerned about this and believe that DD/P is also. I suggested that D [redacted] get together with the Technical Services Division representative. If they agree that the current arrangements make the best use of Agency personnel assets to focus on the objective and accomplish the mission, they should be able to cope with the BPAM representative if he does, in fact, try to rearrange things neatly to fit an organization chart, regulatory functional responsibilities, etc. I told them, however, that I had heard nothing of this prior to receiving Mr. Kirkpatrick's memorandum and that I did not know what had kicked this off in the first place.

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8. [redacted] called to tell me that [redacted] will be sixty-two this summer but has never received a retirement letter. I told [redacted] that I thought we would like to retain Bill for at least one more year but that we would probably have to let him retire at that time. [redacted] is strongly in favor of holding onto him and considers him by far the best [redacted] we have ever had. (I want to get after Emmett Echols, however, because this is the second case [redacted] being the first) that has been brought to my attention this week where the individual has never received the normal retirement notification letter.)

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9. Matt Baird talked to me about the possibility of exchanging jobs between [redacted] our liaison with the Defense Intelligence Agency, and [redacted] the Registrar. I told him that I not only approved but thought that this was an excellent idea. I think that [redacted] should do well in the liaison job at DIA since he is a senior Reserve colonel, has a Ph.D. in education, and knows the Agency; and I am certain that Ben can give the Registrar's office a needed shot in the arm.

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10. I attended a briefing presented by Bud Wheelon on Project [redacted]. It appeared to be an impressive project; however, it is very expensive. As I recall, it will cost some [redacted] to complete and will take about two years. At this time, however, it would replace both [redacted] and if one projected the cost through 1970, the Government would get its

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money back. This, of course, assumes that we will continue in this kind of business on at least the present scale. In this connection, I was warned and the Office of Security has already been warned that the investigative load on the Office of Security will be substantially increased if this program does get



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Note: Extract of paragraph 3 to DD/S Sr. Trng Officer on 1 Feb 65.

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