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OTR SCHEDULE OF COURSES

JANUARY - JUNE 1965

This six month schedule is printed for insertion in the OTR CATALOG OF COURSES, March 1964.

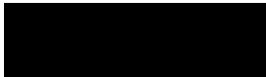
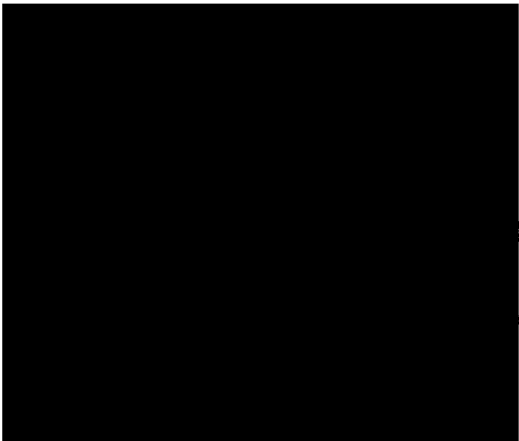
Training Officers will be notified of any changes in the schedule.

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GROUP 1 Excluded from automatic downgrading and declassification

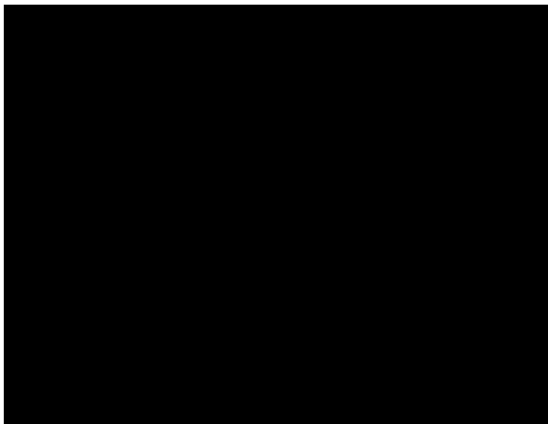
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COURSES	DATES	PLACES	
Administrative Procedures (ft)	4-15 Jan 15-26 Mar 17-28 May	601 Broyhill 601 Broyhill 601 Broyhill	
			25X1A
Americans Abroad Orientation (ft)	To be announced in an OTR Special Bulletin		
Anticommunist Operations (pt)	19 Apr - 7 May	1A-07 Langley	
Basic Country Survey: USSR (pt)	See USSR: BCS		
Budget and Finance Procedures (ft)	15 Feb - 5 Mar 26 Apr - 14 May 28 Jun - 14 Jul	601 Broyhill 601 Broyhill 601 Broyhill	
	22 Feb - 12 Mar 19 Apr - 7 May	1A-13 Langley 1A-13 Langley	25X1A
China Familiarization (ft)	1-5 Feb 24-28 May		25X1A
CIA Introduction (for EODs)(pt)	Every Monday morning	GA-13 Langley	
CIA Review (pt)	12 Jan, 9 Feb, 9 Mar, 13 Apr, 11 May, 8 Jun	1E-78 Langley	
	10-28 May	1A-07 Langley (first two weeks)(third week - away)	
	18-22 Jan 19-23 Apr	1A-07 Langley 501 Broyhill	
	18-22 Jan (Thurs) - 25 Feb(Thurs) 22-26 Mar (Thurs) - 3 Jun(Thurs)	1A-13 Langley 1A-07 Langley 1A-07 Langley 1A-07 Langley	25X1A
	11-15 Jan 29 Mar - 2 Apr 21-25 Jun	1A-13 Langley 1A-13 Langley 1A-13 Langley	

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25X1A

COURSES	DATES	PLACES
	5-14 Apr	1A-07 Langley
Clerical Induction (for EODs)(ft and pt)	Every week	1016 16th St.
Clerical Orientation (for EODs)(ft)	Every week	1016 16th St.
Clerical Refresher (pt)		
Pretests:		
Typg. - 6 Jan -- Shhd. - 7 Jan	11 Jan - 5 Feb	
Typg. - 10 Feb -- Shhd. - 11 Feb	15 Feb - 12 Mar	
Typg. - 17 Mar -- Shhd. - 18 Mar	22 Mar - 16 Apr	
Typg. - 21 Apr -- Shhd. - 22 Apr	26 Apr - 21 May	
Typg. - 26 May -- Shhd. - 27 May	1-25 Jun	
Communism: Introduction (For all Agency employees)(ft)	15-26 Mar 12-23 Apr 1-11 Jun*	803 Broyhill 803 Broyhill 701 Broyhill
Communism: Introduction (For JOTs)(ft)	25 Jan - 19 Feb 15 Feb - 12 Mar 26 Apr - 21 May	701 Broyhill 701 Broyhill (501 Bryhl for 15-19 Feb only) 501 Broyhill
Communist Party Organization and Operations (ft)	29 Mar - 16 Apr	701 Broyhill
Conference Techniques (pt)	Not scheduled	
	4-15 Jan	703 Broyhill
	1-12 Mar	503 Broyhill
	19-30 Apr	703 Broyhill
	7-19 Jun	703 Broyhill
	25 Jan - 12 Feb	703 Broyhill
	29 Mar - 16 Apr	703 Broyhill
	25 Jan - 12 Feb	1A-07 Langley
	10-28 May	1A-13 Langley
	1-12 Mar	1A-07 Langley

25X1A

25X1A

*Enrollment limited to 35.

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COURSES	DATES	PLACES	
[REDACTED] (ft)	29 Mar - 2 Apr	1A-07 Langley	25X1A
Dependents Briefing (pt)	5-6 Jan, 2-3 Feb, 2-3 Mar, 6-7 Apr, 4-5 May, 1-2 Jun	Langley	
Effective Speaking (pt)	25 Jan - 8 Mar 15 Mar - 21 Apr	To be announced	
[REDACTED]			25X1A
Geography of the USSR (pt)	See USSR: Geography		
[REDACTED]	11-29 Jan 1-19 Mar 19 Apr - 7 May 7-26 Jun 8-19 Feb 29 Mar - 9 Apr 17-28 May	603 Broyhill 603 Broyhill 603 Broyhill 603 Broyhill 603 Broyhill 603 Broyhill 603 Broyhill	25X1A
Instructor Training (ft)	On request	As required	
Instructor Workshop (ft)			
Intelligence Production (for JOTs) (ft)	25 Jan - 19 Mar 26 Apr - 18 Jun	403 Broyhill 503 Broyhill	
Intelligence Research (Map and Photo) (pt)	Not scheduled	---	
Intelligence Research Techniques (pt)	26 Apr - 21 May	401 Broyhill	
Intelligence Review (ft)	26 Apr - 7 May	803 Broyhill	
Intelligence Techniques (for JOTs) (ft)	25 Jan - 12 Feb 23 Feb - 12 Mar 29 Mar - 16 Apr	501 Broyhill 501 Broyhill 501 Broyhill	
Intelligence: Introduction (ft)	25 Jan - 5 Feb 1-12 Mar 17-28 May 14-25 Jun	803 Broyhill 803 Broyhill 803 Broyhill 803 Broyhill	

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COURSES	DATES	PLACES
Intelligence: Introduction (for JOTs)(ft)	11-15 Jan 22-26 Mar	1A-07 Langley 501 Broyhill
Junior Officer Training Program (Specific courses are identified as "for JOTs")	11 Jan - 18 Jul (Class of Jan 65) 22 Mar - 27 Aug (Class of Mar 65)	
Introduction to Communism (ft)	See Communism	
Introduction to Intelligence (ft)	See Intelligence	
Language	See page 6	 25X1A
Management (GS 11-14)(ft)	10-15 Jan 28 Feb - 5 Mar 11-16 Apr 6-11 Jun	 25X1A
	On request	 25X1A
Midcareer Executive Development (ft)	10 Jan(Sun)-19 Feb 2 May(Sun)-11 Jun	 and 803 Broyhill
	15 Mar - 15 Jul 15 Mar - 23 Apr 24 May - 2 Jul	 25X1A
	11-22 Jan 5-16 Apr 17-28 May	701 Broyhill 1A-13 Langley 703 Broyhill
	18 Jan - 12 Feb 29 Mar - 23 Apr 1-25 Jun	601 Broyhill 601 Broyhill 601 Broyhill
Orientation for Training Assistants (ft)	24 Feb 12 May	603 Broyhill 703 Broyhill
Orientation for Training Officers (ft)	16-17 Feb 4-5 May	703 Broyhill 703 Broyhill
		

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COURSES	DATES	PLACES	
Project USEFUL (ft)	16-17 Feb 25-26 May	1A-07 Langley 1A-07 Langley	
Senior Management Seminar (ft)	16(Sun)-21 May		25X1A
Supervision (For GS 5-10)(ft)	1-5 Feb* 22-26 Mar 26-30 Apr 21-25 Jun	603 Broyhill 701 Broyhill 701 Broyhill 701 Broyhill	
Support Services (JOTs only)	25 Jan - 19 Mar 26 Apr - 18 Jun	(Langley & 703 Broyhill) (Langley & 501 Broyhill)	
Typing (Basic) for Professionals (pt)	On request		
USEFUL (ft)	See Project USEFUL		
USSR-Basic Country Survey (pt)	29 Mar - 9 Apr	403 Broyhill	
USSR-Geography (pt)	Not scheduled	----	
Writing Workshop (Basic) (pt Tues and Thurs)	20 Apr - 13 May 25 May - 17 Jun	403 Broyhill 403 Broyhill	
Writing Workshop (Inter) (pt Mon and Wed)	19 Apr - 12 May	403 Broyhill	
Writing Workshop (Advanced)(pt)	On request	----	
Writing Workshop (Correspondence)(pt)	Begin anytime	----	

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LANGUAGE COURSES
at Arlington Towers

Arabic : (Lebanese-Palestinian dialect)
Basic (ft - 1600 hrs) - RSW - 40 wks 15 Feb - 3 Dec 65

Chinese :
Basic (pt - 132 hrs) - RW - 3 phases - 22 wks each -
Phase I 8 Mar - 6 Aug 65
Inter. (pt - 132 hrs) - RW - 3 phases - 22 wks each -
Phase I, II, III 8 Mar - 6 Aug 65
Adv. (pt - 132 hrs) - RW - 3 phases - 22 wks each -
Phase I, II, III 8 Mar - 6 Aug 65

German :
Basic (ft - 800 hrs) - RSW - 20 wks. 23 Feb - 9 Jul 65
Inter. (pt - 120 hrs) - RSW - 3 phases - 20 wks -
Phase I 1 Mar - 16 Jul 65

Luganda :
Basic (pt - 216 hrs) - R - 9 mos 7 Jun - 4 Feb 66

Persian :
Basic (ft - 960 hrs) - RSW - 24 hrs 5 Apr - 17 Sep 65

Russian : Full time courses offered upon request.
Familiarization (pt - 24 hrs) - 12 wks 25 Jan - 7 May 65
17 May - 27 Aug 65
Basic (pt - 120 hrs) - RSW - 3 phases - 20 wks each -
Phase I, II, III 15 Mar - 30 Jul 65
Inter. (pt - 120 hrs) - RSW - 20 wks 15 Mar - 30 Jul 65
Adv. (pt - 120 hrs) - RSW - 20 wks 15 Mar - 30 Jul 65
Basic (pt - 200 hrs) - R - 40 wks 1 Mar - 23 Dec 65
Inter. (pt - 200 hrs) - R - 40 wks 1 Mar - 23 Dec 65
Basic (pt - 120 hrs) - R - 20 wks 15 Mar - 30 Jul 65
Inter. (pt - 120 hrs) - R - 20 wks 15 Mar - 30 Jul 65
Inter. (Sci & Tech)(pt - 100 hrs) - R - 20 wks 1 Mar - 16 Jul 65
Inter. (Eco & Pol)(pt - 100 hrs) - R - 20 wks 1 Mar - 16 Jul 65
Inter. Refresher (pt - 60 hrs) - RSW - 20 wks 15 Mar - 30 Jul 65

French, Spanish, Italian, Portuguese: (Classes begin the first Monday of each month)
Basic (ft - 800 hrs) - RSW - 20 wks
Inter. (ft - 400 hrs) - RSW - 20 wks

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Basic (pt - 100 hrs) - RSW - 3 phases - 10 wks each
Inter. (pt - 60 hrs) - RSW - 3 phases - 10 wks each

There is no schedule for the following courses. Instruction can be arranged, however, on request: Albanian, Bulgarian, Czech, Greek, Indonesian, Hungarian, Japanese, Lingala, Polish, Romanian, Serbo-Croatian, Swahili, Turkish, and Vietnamese. Call extension 3271 to schedule instruction.

VOLUNTARY LANGUAGE TRAINING PROGRAM

Spring - Summer Semester (before and after hours)

22 Mar - 6 Aug 65

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