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Nov 16, 1960

The following represents the notes given to
[   ] (DD/S/Regs [   ] by Mr. Houston.

"To administer this policy on a fair and
equitable basis, there has been established
an Agency Retirement Board."

at this point, he interjected that the material
should include information regarding the "five
year plan" and appropriate information from
the policy papers signed by the DD/S and the
IG.

File Policy & Procedure

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PERSONNEL
Revised 21 August 1959

CIVIL SERVICE RETIREMENT

Rescissions: (1)
(2)

1. COVERAGE

a. Agency employees (staff employees and staff agents), excluding only those receiving temporary appointments, participate in the Civil Service Retirement System. Certain temporary employees who were participants in the Civil Service Retirement System immediately prior to their temporary employment with the Agency retain their coverage under the Civil Service Retirement Act, as amended.

b. Career agents and contract employees whose employment status meets the eligibility requirements of the Civil Service Retirement Act, as amended, may be granted retirement benefits. Such benefits will only be granted after a determination that this is appropriate and desirable and specific provision will be made for it in the employment contract.

2. INQUIRIES AND APPLICATIONS

a. Information concerning specific details of the Civil Service Retirement System is contained in the Federal Personnel Manual and other Civil Service Commission publications which may be obtained from Administrative or Personnel Officers throughout the Agency.

b. Agency personnel will direct all applications and inquiries concerning specific problems through administrative channels to the Chief, Benefits and Services Division, Office of Personnel.

c. For security reasons, Agency personnel will not contact the Civil Service Commission directly.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

H. GATES LLOYD
Acting Deputy Director
(Support)

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