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6 January 49

Assistant Director, OGD

Assistant Director for Operations

FBIB Reference System

1. Informal discussions have been held between the Deputy Chief, FBIB, and the Chief and staff members of the Reference Section, OGD, concerning a planned revision of FBIB reference material.

2. It is requested that OGD afford FBIB the necessary assistance in this project by:

a. Undertaking initial production of IBM cards for all reference items now contained in the FBIB reference files.

b. Providing seven sets of Flame-Line strips from these IBM cards in categories as specified in order that a uniform visible reference system may be established throughout the Branch.

c. Granting a high priority to this project in view of the fact that reference material will be required for new FBIB monitoring stations now undergoing construction.

d. Establishing a working arrangement whereby continuing changes, additions and deletions to the FBIB reference system can be made.

/s/

GEORGE G. CAREY

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