

SECRET

6 November 1950

*Recd - Mgmt
21 Nov. 50*

MEMORANDUM FOR: CIA MANAGEMENT OFFICER

SUBJECT: OPC T/O Increases

1. When OPC Tables of Organization were constituted following the reorganization of 15 May 1950, only those positions were included in the Operations Branches of the Geographic Divisions for which there was an immediate and foreseeable need.

2. Recent months of operating experience have borne out the desirability of uniform staffing patterns for the Operations Branches of OPC's Geographic Divisions. A shortage of specialists within the Operations Branches of the Divisions has had a deleterious effect upon the quality of OPC projects presented for approval.

3. In order to staff OPC's Geographic Divisions with specialists having proper qualifications, the following additions to OPC's T/O are recommended:

<u>Position</u>	<u>Division</u>	<u>GS Grade</u>
Intelligence Officer (Security) <i>LS</i>	WE ✓	12 ✓
Materiel Officer	LA	11 ✓
Recruitment and Training Liaison Officer	FE	11
Recruitment and Training Liaison Officer	LA	11 ✓
Intelligence Officer (Reports)	WE ✓	12 ✓
Cover, Deception and Disposal Officer	WE ✓	12 ✓
Cover, Deception and Disposal Officer	LA	12 ✓

Included in another request

*Asst
T/M*

4. Sufficient funds to provide for the above positions are already on hand in OPC.

5. Your approval of the above positions is requested.

[Redacted Signature Box]

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Chief, Staff III, OPC

*Subject to assignment of recruiting & cover responsibility
K
12/26/50*

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6 December 1950

MEMORANDUM FOR: ADVISOR FOR MANAGEMENT, CIA

SUBJECT: Table of Organization Increase

ATTACHMENT: Your memorandum of 5 December 1950, subject as above.

1. The title of the Recruitment and Training Liaison Officer on the basic request dated 6 November, should be changed to Agent Liaison Officer. Except for this change, the basic memorandum of 6 November is confirmed.

2. On Saturday, 2 December, we held a detailed discussion with the Personnel Director concerning the functions of the position of Agent Liaison Officer and it is our understanding that the grade to be allocated will be reconsidered on the basis of duties described to at that time. Such duties will not overlap those of the Personnel Procurement Division.

3. Approval of the positions outlined in the basic memorandum of 6 November, as amended herein, is requested as early as possible.

Chief, Staff III

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cc:

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DEC 6 1950