

Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Classification & Wage Division, PO

DATE: 12 July 1954

FROM : Chief, Administration & Training Staff, SO

SUBJECT: Position T164.02, [redacted]
(Request for Upgrade)

25X1

1. It is requested that Position T164.02 be upgraded to a GS-6 as AI to Position T163 in the [redacted] of the Special Security Division, Security Office.

25X1

25X9

25X9 2. It is observed that this Field Office has [redacted] supervisory and [redacted] clerical employees on board. The volume of this office, which involves investigative as well as liaison type work, requires two Assistant Special Agents in Charge. It is believed appropriate also to have, and the work load requires the services of, two people as assistants to the Chief Clerk known as Security Clerks.

3. Your review of this request at an early date would be appreciated.

25X1



SO/A&TS/EWS:mhw:(12 July '54)

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7/12/54
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