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Office Memorandum • UNITED STATES GOVERNMENT

TO : Classification and Wage Division

DATE: 11 March 1954

FROM : Administrative Officer, SI

SUBJECT: Request for Upgrading of Slot

1. It is requested that slot E 21, Operations Staff, SI be upgraded from GS-6 to GS-7.

2. This position was approved at the GS-6 level on 25 March 1953. Additional responsibilities have been added as paragraphs m and n in the attached job description.

3. This position is being held vacant pending the return of Miss [redacted] this month from a tour of duty as secretary to the Chief, Scientific Intelligence Division, [redacted]

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OSI:DV/dg (11 March 1954)

Attachment

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3/14/54
[Signature]

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