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5-7824

JUL 13 1954

MEMORANDUM FOR: Deputy Director (Administration)

SUBJECT: Reorganization of Physics and Electronics Division,  
Office of Scientific Intelligence

1. The attached memorandum from the Office of Scientific Intelligence (Annex 1) has the concurrence of the Assistant Director for Personnel (Annex 2) and of the Budget Division of the Comptroller's office (Annex 3).

2. OSI proposes to reorganize its Physics and Electronics Division in order to centralize certain services of common divisional concern, to give increased emphasis to appropriate functions, and to provide for the performance of new functions which have been assigned to the Division. It has also been proposed, consistent with Agency policy, to reduce the table of organization of the Physics and Electronics Division to equal its ceiling as indicated in Annex 4.

3. The proposed reorganization consists of the following:

a. Establishment of an Electronic Intercept Branch consisting of four T/O slots. This is to be accomplished by transfer of two slots from Electronics Branch and one each from Physics Branch and Communications Branch. The ELINT function is a new function assigned to OSI by the Director as part of an Agency program.

b. Creation of a Special Projects Branch consisting of eleven T/O slots. Two of such slots are to be transferred to the Special Projects Branch from Communications Branch, one *from Geophysics Branch* <sup>one</sup> from Physics Branch, three from the Office of the Chief, and four from Electronics Branch. The Special Projects Branch is to perform various centralized services for the entire division including consolidation of divisional contributions to National Intelligence Estimates and Surveys, maintenance of intelligence reference files, and performance of intelligence research cutting across branch responsibilities.

c. Creation of an Information Control Section in the Office of the Chief. This is document control and registry work which is now done on a part-time basis by various personnel of the division. The creation of a section to perform this work on a full-time basis is desirable because of greatly increased volume of incoming and outgoing documents.

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d. Merger of Communications Branch with Electronics Branch to eliminate duplication in closely related intelligence research and production fields.

e. The memorandum also requests approval to establish an Electromagnetic Warfare Branch. This has been accomplished in a prior memorandum signed by you on 24 February 1954.

4. Subsequent to the original OSI submittal, it was decided by OSI to equalize the T/O and ceiling of the Physics and Electronics Division. This is to be accomplished by the deletion of ten positions, as listed in Annex 4. The T/O and ceiling of the division will now be

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5. The Assistant Director for Personnel has recommended, in his concurrence (Annex 2), certain changes in the proposed grades. OSI has concurred in these recommendations. Budget Division indicates in its concurrence that no increase in ceiling or funds is required. Both offices have concurred in the reduction of T/O to ceiling.

6. The Physics and Electronics Division T/O, incorporating the grade recommendations of the Assistant Director for Personnel and not including the ten slots which are to be cancelled, is attached as Annex 5. It is recommended that this T/O be approved.

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Chief, Management Staff

ATTACHMENTS:

- Annex 1
- Annex 2
- Annex 3
- Annex 4
- Annex 5

FOIAB3B

APPROVED:

Date: 19 July 54

L. K. WHITE  
Deputy Director  
(Administration)

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