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19 July 1961

TOPICS FOR SARD SEMINAR

I. Pertinence of R&D Program   25X1

    A. Is R&D Program generally on target?

    B. Should R&D Program reflect mainly specific requests from
        operators? If not, how should it reflect operational needs?

    C. Would it help to design and develop a specific operation
        related to each project or program?

    D. How many such operations could be labeled "Urgent"?

II. Relations with Operating Components   25X1

     A. Usefulness of TRB as an approach.   Treichler

     B. Overseas operational tours for selected R&D personnel.

     C. Other methods of input for operational side and vice versa.

III. Fragmentation of R&D Program   25X1

     A. Too many projects?

     B. How effectively can we combine projects into programs?

     C. Are there too many marginal (in operational pertinence)
         projects?

IV. Reports and Communication   25X1

     A. What information should come from the Branches to the
         Chief/R&D?

     B. What information should come the other way?

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C. What organized (formal) information on the R&D Program should go to non-R&D TSD components (Tech. Aids, Auth., TSD overseas installations)?

D. What information on the R&D Program should go outside TSD?

E. Other communication problems.

V. Internal Organization of R&D

A. Is the concept of different units doing the research, development and engineering parts of a job organizationally sound?

B. Are we actually running our program this way? Should we be?

25X1

C. Should we have some research done "in-house"? How much? What kind?

D. Are lines of command and direction in R&D adequately defined?

E. How much basic research should we be doing? More? Less?

25X1

VI. Support Activities in TSD

Lashbrook

A. What changes in intra-TSD budget and fiscal procedures would expedite carrying out the R&D mission?

B. What changes in extra TSD budget and fiscal procedures would expedite carrying out the R&D mission?

C. Do we make proper use of PTS, Security, Personnel, Logistics? How much of this kind of work do we unnecessarily do ourselves?

VII. Evaluation of Contractors

25X1

A. Are we really evaluating our contractors?

B. Do we try to get our money's worth?

C. Do we scout new contractors frequently enough? Or should we stick mostly with a "proven" smaller group of contractors?

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D. Any other contractor problems ?

VIII. Personnel Policies in R&D   **Lashbrook**

      25X1

  A. Are our salary scales adequate ? How do they compare with other components of the DDP and the DDI (especially OSI) ?

  B. Are promotions frequent enough ? What is the present promotion policy ? Is there one ?

  C. Other benefits . Do we make enough use of educational assists ? Awards ? Are there other fringe benefits that we are not using ?

  D. Are our methods of hiring new personnel adequate and effective ?

IX. Boards and Consultants.

      25X1

  A. Is there a place for a research board ?

  B. Where do consultants fit in ? (As contrasted to contractors).

  C. Are there any people that we use as real consultants ? Who are they ? Have they proved useful ? Should we do more of this ?

X. An Operator's View of TSD, R&D Program   Views

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SARD SEMINAR

DAY SESSION	MONDAY	TUESDAY	WEDNESDAY
Morning 0-1230	V. Internal Organization of R&D 25X1	IX. Boards and Consultants IV. Reports and Communication 	III. Fragmentation of R&D Progra 25X1 25X1 25X1
Afternoon 1530-1800	VIII. Personnel Policies Dr. Lashbrook VI. Support Activities 25X1	I. Pertinence of R&D Program 25X1	X. TSD's R&D Program - Operator's View 25X1
Evening 2000-2200	VII. Evaluation of Contractors 25X1	II. Relation with Operating Components 25X1	Final Roundup

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