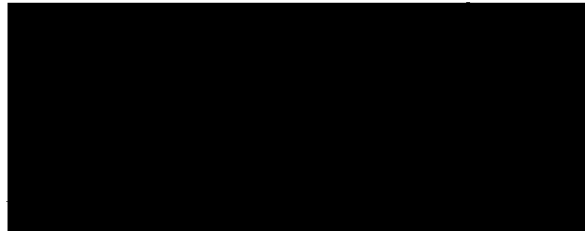


~~CONFIDENTIAL~~ meetings

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MINUTES OF THE SECOND MEETING OF THE PSO CAREER SERVICE BOARD  
27 November 1972

Present:



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1. The meeting was brought to order by the Acting Chairman, and the minutes of the previous meeting were read and approved by the Board.

2. Criticism and comments raised concerning too great an emphasis upon the positive side, and a lack of emphasis upon the negative side in the preparation of Personnel Evaluations. It was the determination of the Board that all Evaluation Reports must clear the top office of the respective Divisions for information and review of the Chief or Deputy Chief.

3. Discussion was held relative to time in grade as pertaining to eligibility for promotion with the decision that a certain flexibility should be retained by the office in the case of outstanding employees. There would be no objection to a relatively short period in grade prior to submission of recommendation for promotion provided it be accompanied by an adequate letter of justification.

4. In regard to the office orientation of key Agency personnel it was determined that it would be more appropriate to initiate instruction at 9:30 in the morning, and terminating at 4:00 in the afternoon in order that the individual might have an opportunity to accompany such routine and daily requirements as he may have.

5. Suggested for consideration, but without action, was the development of an interim system of training for special talents and background with assignments of six months duration and periodic advancements.

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Assistant Chief for Operations, PSO

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