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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief of Logistics

DATE: 10 September 1953

FROM : Chief, Coordination and Requirements Staff

SUBJECT: Weekly Report Covering the Period 3 September to 9 September 1953

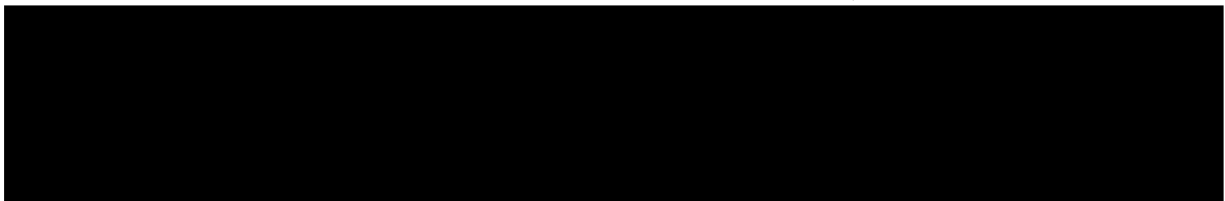
1. General

a. Master IBM Supply and Requirements Deck (continued) The reproduction of an IBM deck, consisting of approximately 26,800 cards and covering approximately 18,000 line items of materiel, has been completed and is being packaged for transmittal via Far East Headquarters Washington to Far East Headquarters overseas. The cards will be accompanied by listings of the line items contained in the reproduced deck, i.e., one listing reflecting materiel by alphabetical sequence and another listing by Federal Stock Number sequence. The cards include changes to the catalog deck, which are effective 25 September 1953. The reproduced deck and tabulations reflect nomenclatures only. An additional deck of cards reflecting technical service stock numbers, unit costs, unit weights, cubes, etc., is being prepared and will be forwarded at a later date.

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c. Surplus Stocks (continued) The PM Staff has been informally consulted regarding strength figures and a possible revised T/O & E which could be used, under a proposed plan, for the computation of materiel requirements and a determination of possible surplus stocks at [redacted]. The matter of strength figures and possible revisions to the T/O & E is still under consideration by the PM Staff.

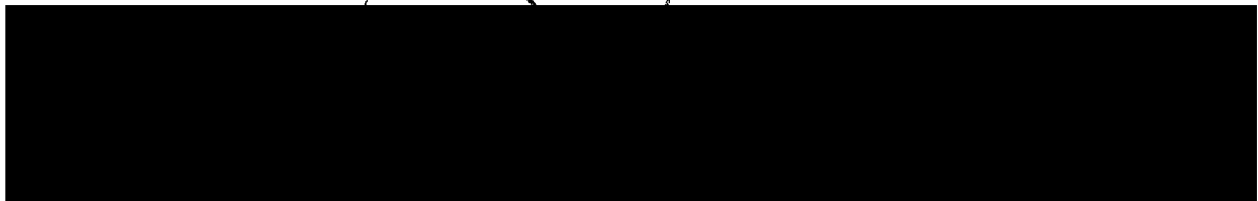
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d. Instructions for Submission of Materiel Requirements (continued) Informal information indicates that the DD/P-Admin. has received comments from the staff and area divisions regarding the proposed instructions for forecasting materiel requirements. These were forwarded to the DD/P-Admin. on 14 August 1953. It is expected that the Logistics Office will receive comments and recommendations from the DD/P-Admin. within a week.

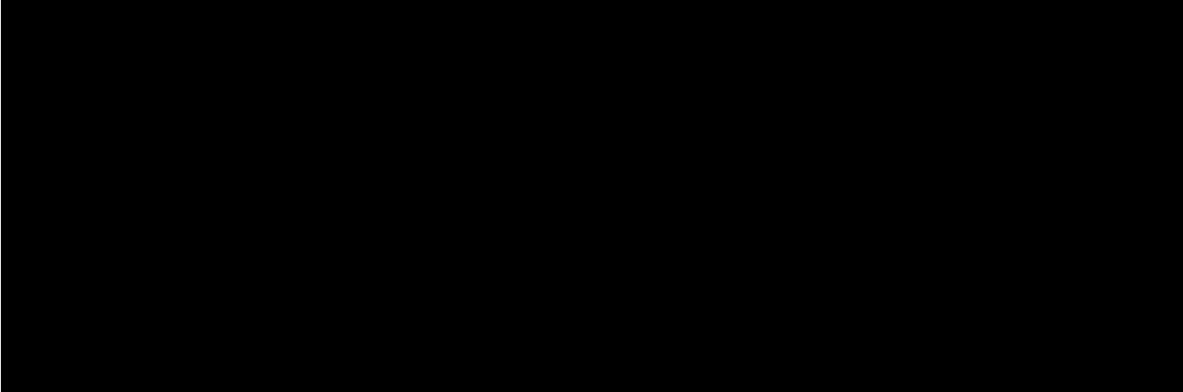
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f. Career Service (continued) Preparation of new and revised job descriptions continues throughout the entire staff.

2. Projects and Studies in Process

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a. Logistical Problems, [redacted] (continued) Action has been initiated and an interim report is being prepared for the Chief of Logistics. This report has been delayed pending receipt of decisions by the [redacted]. The target date for submission has been set for 11 September 1953.

b. [redacted] (new) A comparison of requirements for [redacted] and inventories from [redacted] is being made to determine what Agency property is available for shipment to [redacted]

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c. Logistical and Operational Planning Manual (completed) This is a continuing project and will be reported periodically as significant progress is made.

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d. Ammunition [redacted] (continued) All arms and ammunition being returned from [redacted] have been received [redacted]. It is estimated that processing of this materiel will be completed within ten (10) days. Necessary action is being taken to ship all processed arms and ammunition to [redacted] as soon as practicable.

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e. R & D Special Devices [redacted] (continued) The [redacted] advised by cable that the items proposed to be shipped are still not sufficiently identified for storage purposes. A dispatch has been drafted and is being coordinated, advising the field that Army items are not suitable substitutes. It also gives the "Explosive Hazard Group" and "Storage Compatibility Class", as well as the security classification, for each of the items.

3. Other Items of Interest (All items are of a non-recurring nature.)

a. Draft Regulations

Prepared a draft of new regulation [redacted]

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b. WE



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(2) Began a restudy of WE Division Fiscal Year 1954 requirements against the Logistics Office request of the Budget Office for funds. As it presently appears, the amount asked is insufficient.

c. NEA

Attended a meeting with the Chief, Supply Division, LO, and a representative of the NEA Division just returned from a trip to Southwest Asia. Logistical problems encountered in this area were discussed.

d. FE

Expedited the procurement and delivery of two pack-boards to meet the deadline set by personnel leaving for overseas duty.

e. Office of Communications

Attended a meeting on Communications requirements for Fiscal Year 1954. Funds allocated for one project have been diverted to another; as a result, the new project is to be re-examined to determine what should be procured with the remaining funds. As soon as this has been done and a determination made, the requirements will be submitted.

f. Military Liaison

(1) Advised WE Division as to the type of operational rations to be used with the Air Force E-17 Sustenance Kit. The type of operation will determine the ration to be used; i.e., C, 5-in-1, Trail Frigid, etc. The Requirements Control Branch, C & R Staff, has been furnished complete literature on operational rations.

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(2) In order to advise the [redacted], information was obtained from the area divisions as to whether or not a list of items (mostly ordnance) with extremely long lead times are still desired.



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