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STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Acting Director of Logistics
FROM : Chief, Real Estate and Construction Division
SUBJECT: Weekly Activity Report

DATE: 16 June 1955

1. Items of Special Interest:

a. Administration Building:

- (1) Satisfactory progress has been made by PBS group forces on ONE alteration and renovation requirements. Lack of PBS painters has delayed progress to some extent. New corridor door for Room 131 has been installed. Majority of demolition work has been accomplished; completion of entire project expected between 1 and 15 July 1955.
- (2) Packaged air conditioning units have been installed in conjunction with ONE requirements. Duct and plumbing connections substantially completed; electrical wiring approximately fifty percent complete. Completion expected on or about 30 June 1955.
- (3) Estimated cost of removing flag pole from roof of Liberty Loan Building and installation in front of Administration Building is \$395.00. Informal estimates obtained from two contractors indicate that new pole can be furnished and installed for approximately \$250.00. Arrangements are now being made to obtain the new pole.
- (4) Air raid warning system was installed by C & P Telephone Company and necessary connections to the horn system were made by PBS group forces. Certain minor adjustments are being made by Telephone Company this date.

b. East Building:

- (1) Erection of booth in first floor Mens Toilet has been completed. Hanging of booth door will be accomplished during early part of next week.
- (2) Soundproof air baffle for transom of Room 124A, scheduled for installation the early part of next week.

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c. Alterations and Installations for [REDACTED]

Electrical requirements have not been received to date; overall electrical load and air conditioning requirements cannot be computed until the [REDACTED] requirements are received.

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d. [REDACTED] Committee - 2210 E Street:

Installation of lighting fixtures still in progress. PBS State Group is short six electricians and eight painters, therefore progress is not up to our expectations. Efforts are being made to work mechanics over the coming week-end in order to expedite the project.

e. Traffic Congestion - Corner 23rd and E Streets N. W.:

Contact will be made with Director of Vehicle and Traffic, Government of the District of Columbia, in an effort to unsharpen the traffic congestion which exists at this corner when trucks are unloading the first thing in the morning.

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f. [REDACTED]

Utility building modifications to house domestics authorized - 13 June.

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g. [REDACTED]

Cable regarding applicable 17% overhead charge [REDACTED] sent 9 June by Comptroller.

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h. TSS LABORATORY AT [REDACTED]

Contractor building Construction Office.

2. General:

Regulation covering the functions of the Space Maintenance & Facilities Branch is scheduled for Completion on 30 June.

3. Projects and Studies in Process:

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a. Construction and Utilities:

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(1) [REDACTED]

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(a) [REDACTED], Air Conditioning: Contractor procuring equipment for project.

(b) Warehouses at [REDACTED] Contract forwarded for signature. Excavation for footing and pouring concrete footings in progress.

(c) Drainage Ditch: Bids for work were opened on 15 June and will be forwarded to this office for review.

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(2) [REDACTED]

STATSPEC

(a) Test Lab.: Contract forwarded to Contractor for signature.

(3) [REDACTED]

(a) Claim for Extra: An answer has been prepared to the contractor's request for additional cost due to grounding work performed above and beyond the requirements of the contract.

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(4) [REDACTED] FE:

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Request for 45 air conditioners disapproved. June 14 2-350KVA high speed continuous duty diesel generators recommended to [REDACTED] by cable in lieu of requested 2-250 KVA low speed.

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(5) [REDACTED]

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Work in progress.

(6) [REDACTED]

Review of Proposals on air conditioning equipment complete. Procurement Division processing contract. Estimated delivery date of equipment at Port 1 September '55.

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b. Real Estate:-

(1) Release of [REDACTED] Warehouse:-

Related personal property is being removed from the premises. Lessor has not demanded restoration of the property.

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(2) Housing, [REDACTED]

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Field's proposal to install two pre-fab houses was not favorably received [REDACTED] is now compiling cost and data on construction of two permanent houses.

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(3) Space in [REDACTED]

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Field being queried as to whether present plans for subject building include requirements for CIA.

(4) New Office Space, [REDACTED]

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[REDACTED]

arrangement, the Agency would be required to pay the difference between the individual's quarters allowance and cost of leasing quarters on the local economy.

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(5) Modification of Commo Warehouse, [REDACTED]

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Field proposes to make certain changes in the authorized modifications. Field requested to submit additional information.

(6) Permit [REDACTED] -

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Map attached to the permit has been corrected and returned [REDACTED] Permit is now in order.

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3C - Space, Maintenance and Facilities

- 25X1A 1. [REDACTED] Transformer Project:
- Replacement of faulty acoustical tile only remaining item to be accomplished. Contractor expects to complete this work by the middle of next week.
- 25X1A 2. [REDACTED] - Motor Pool:
- All major building alterations completed except for painting.
- 25X1A 3. [REDACTED]
- Heat rate-of-rise fire detection system received and installation expected to be completed by close of business today. Final inspection of entire project except painting scheduled for 17 June 1955. PBS Group Superintendent is ready to start his work immediately after final inspection has been made. Every effort being made to find satisfactory solution to painting problem.
4. Recreation and Services Building:
- a. Estimate in the amount of \$2,000.00 received from PBS covering air conditioning requirements of the Special Projects Branch, OL, original estimate was \$650.00. This Office is of the opinion that other arrangements should be made in view of the rather sizable cost involved.
- b. Low bid of \$3,615.00 received covering installation of fluorescent lighting in Auditorium. PBS estimate on this project was \$7,500.00. Contract will be awarded on basis of low bid.
- 25X1A 5. [REDACTED] - Vault A:
- Work on this project is scheduled to commence on Monday or Tuesday of next week.
6. North Building:
- 25X1A All masonry demolition in conjunction with [REDACTED] requirements in Rooms 12, 12A and 12B has been accomplished. Pouring of concrete floor and laying of additional cinderblock remains. Group forces have erected new double doors and will be able to progress more rapidly when floor work is completed.

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3C - Space, Maintenance and Facilities

7. 2430 E Street Area:

Repainting of building signs, parking and traffic designations delayed because of shortage of painters and rainy weather over last week-end. Carpenters and metal workers have fabricated approximately one-half of the required signs, however, the Paint Shop has not been able to start lettering.

8. I-J-K-L Buildings:

Installation of a heavy feeder from transformer and generator to increase capacity will be completed by the close of business today.

9. Curie Hall:

a. Due date for bids on rate-of-rise fire detection alarm system set for 21 June 1955. Contract award to be made on or about 30 June 1955.

b. Partial alteration requirements submitted by Office of Personnel; those received to date have been processed.

10. [REDACTED]

PBS group forces in process of painting Room 117. Installation of two air conditioning units has been started. Several small maintenance requests are being processed.

11. Telephone Activities:

a. Physical surveys of ONE and SSA/DDS Offices were conducted during the past week.

b. As requested on 8 June 1955, the C&P Telephone Company will conduct a one day traffic study of the PBX switchboard operation on 20 June 1955. Personnel and switchboard requirements based upon the complete study have been requested.

12. Cinderblock Building:

Complete evacuation of this building is approaching its final stages.

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3C - Space, Maintenance and Facilities

13. Moves:

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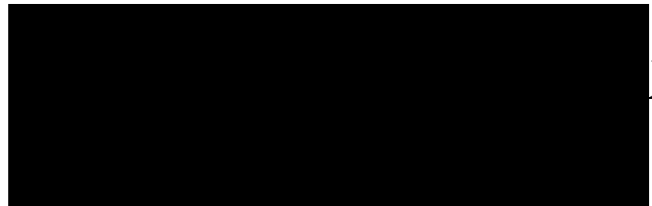
Completed during past week:

DDP/SR and CI within Tempos J, K and L Buildings, 13 and 14th
Partial evacuation of Cinderblock Building, 15 June
ONE within South Building, 16 June

Tentative for coming week:

Complete the evacuation of the Cinderblock Building.

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