

OS/AR FY60

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MEMORANDUM FOR: Deputy Director (Support)
SUBJECT: Office of Security Annual Report for Fiscal Year 1960

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1. This memorandum is for information only.
2. This report is the first in five annual reports to be prepared and submitted on a fiscal year basis. It duplicates to some extent data which was previously submitted in the Annual Report for Calendar Year 1959, in that the last six months of 1959 constitutes a period common to Calendar Year 1959 and Fiscal Year 1960.
3. The report presents items of interest concerning noteworthy accomplishments and activities of the Office of Security during Fiscal Year 1960. (Tab A).
4. It presents statistics over the past five years on certain physical security operations and some activities involving the security control and support of Agency and personnel activities; it also presents statistics on various miscellaneous activities of the office during Fiscal Year 1960. (Tab B).
5. In chart form the report presents statistics representing workloads due to investigations, clearances, and operational support. (Charts 1 - 8). As an aid in analyzing the chart material, explanations accompanying each chart are placed in such a manner that they may be read while examining the chart without turning pages.
6. A study of the charts reveals the following trends:

Chart #1 - The receipts of Overt and Semi-Covert Cases declined from 17,697 to 16,061. However, over a four year period, they have maintained a fairly constant average.

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Chart #2 - T/O Staff Applicant Cases Received continued a pronounced decline from 4,849 to 2,477 over the five year period. Approvals of such cases maintained a fairly constant average over the past three years. Disapprovals have declined steadily over the five year period from 204 to 103.

Chart #3 - The average number of days in process of "Applicant Type" cases at 87.5 days is a fairly average figure for the five year period.

Chart #4 - Covert Cases Received at 14,284 is slightly over the average for five years which range from a high of 16,132 to a low of 11,391.

Chart #5 - The number of Full Field Investigative Cases Received dropped only slightly from last calendar year's 13,071.

Chart #6 - The Man Hours Expended on Operational Support Cases leveled off at 74,795 after experiencing a steady increase over the previous four years.

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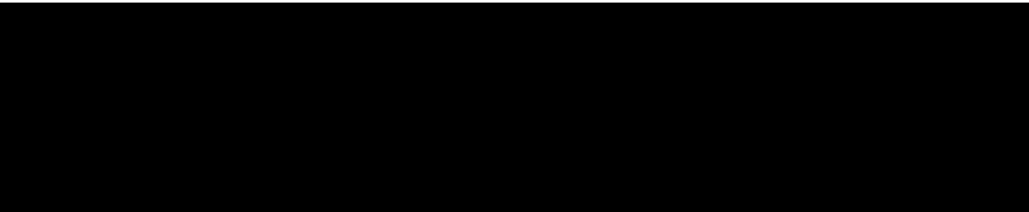


Chart #8 - Slight decreases are noted in Headquarters and Overseas security violations.

7. A supplementary report covering the costs of Investigations, Appraisals (clearances), and Polygraph Interrogations during Fiscal Year 1960 will be submitted on or about 15 August 1960 as soon as salary costs furnished by the Office of the Comptroller have been received and proportioned to the activities involved.

SIGNED

Sheffield Edwards
Director of Security

Attachments as indicated

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