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Emergency Planning Officer

22 September 1955

Executive Officer, Office of Security

Emergency Labor Force

1. The past few alerts of the CIA Emergency Security Patrol brought about by the danger of damage to Agency property from rain, flood and wind have called attention to the fact that some provision for an Emergency Labor Force should be made within the Government.

2. The primary responsibility of the Emergency Security Patrol is to protect classified information from falling into unauthorized hands. Its ancillary functions are to protect Agency personnel and to guard Agency property.

3. It has become apparent that in emergencies due to rain, flood, wind, fire, or other disasters of that nature, the use of labor crews for the physical protection or movement of Agency property, both classified and unclassified, may become the most urgent need. The type of work which might be anticipated in such emergencies would be the moving of safes and furniture, sand bagging low areas or entrances, covering exposed property with tarpaulins, barricading or shoring up large openings, etc.

4. It is suggested that consideration be given to the formation of an Emergency Labor Force, either within the personnel of the Agency (if there is a large enough pool of that type of employee at the Agency warehouse or elsewhere within the organization locally) or through coordination with another branch of the Government, such as the General Services Administration. Any such emergency force should be subject to call and assembly at any hour with appropriate tools and equipment upon very short notice.

5. This Office would appreciate being advised of what action can be taken on this proposal.

FOR THE DIRECTOR OF SECURITY:

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