

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training
 VIA : Chief, Headquarters Training
 Chief, Operations School
 FROM : Chief Instructor, Counterintelligence Operations Course

DATE: 14 December 1960

SUBJECT: Projected Revision of the Counterintelligence Operations and Counter-intelligence Familiarization Courses

1. Attached for your information and review are papers relating to a projected revision of the courses of instruction in counterintelligence: the CI Familiarization Course and the CI Operations Course. Your approval of the revised courses is requested.

2. In addition to the attachments hereto, there is available for your examination, if you so desire, a file containing all working papers, draft schedules, memoranda, and notes pertaining to the proposed revision.

3. The decision to revise the CI courses was made on 28 July 1960 and was concurred in by CH/OS and C/OS. Since that time considerable progress has been made in the work to the point where we expect to be able to offer the new courses, if approved, immediately after 1 January 1961. The CI Staff has been closely consulted and has approved the revision both in principle and in form. In addition to CI Staff counsel in revising the courses (given by the Chief, [REDACTED], the CI Staff Training Officer, and several members of [REDACTED]), I have asked for and used the assistance of officers with CI responsibilities in all of the DD/P area divisions. These persons have been consulted individually and in group meetings which I have convened on three occasions. [REDACTED] of Headquarters Training has also played a major role in the revision work.

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4. The revised instruction is designed to correct certain problems seen in the courses offered up to this date, and to provide more substantive material for study. Formerly there was a blurred distinction between the Familiarization and the Operations courses, primarily because the Operations course contained a large amount of "familiarizing" material. This in turn either duplicated that given in the Familiarization course or was omitted entirely with the result that the Familiarization course did not entirely achieve its objectives. The Operations course, similarly, was not as successful as it might have been in achieving its objectives because too much time was devoted to subjects which were not directly related to CI operations.

5. The result of the imprecise lines separating Familiarization from Operations was that those students who took the courses consecutively heard certain lectures twice; some guest lecturers expressed dissatisfaction with the necessity for heavy speaking commitments which appeared to be duplicative; and several officers who would normally have been regarded

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as prospective candidates for the Operations course declined to take it because they considered it to be too elementary. In this regard, an informal survey of some Clandestine Services officers indicated a strong desire for a more advanced type of Operations course which would examine much more intensively than heretofore the area of both CI targets and CI operations. It was also my feeling that while the then CI Operations Course had by and large met the training requirements for a relatively long period of time, we would not fulfill our obligations to CS training needs if we were content with the status quo.

6. The results of our extensive planning for revised courses are such that by expanding the Familiarization course to two weeks we can adequately meet the needs of personnel who should be familiar with the counterintelligence field but who do not require the opportunity for a detailed study of targets and operations. In turn, this means that personnel who, through their work and experience, already possess a basic knowledge of CI principles, techniques, and the support structure for CI, will be free to concentrate on subjects of substantive concern. On the other hand, a person who for the first time is entering counterintelligence work and requires as much preparation as possible can progress logically and with almost no duplication of effort from the first to the second course.

7. The CI Operations Course should be regarded as an "advanced" course. While lectures are still considered an important means of conveying information, a large amount of time has been set aside for seminar discussions and reading. Since it is hoped that the revised course will appeal to more "senior" people than it has in the recent past, and since I believe it is essential to provide the time and material for reading and study, the second and third weeks of the course, it will be noted, do not have scheduled class time, the time being left open for reading and study. Those officers who have formerly said that they could not spare a full three weeks away from their jobs to attend the course, might find attendance possible at the revised course by using at least some of the afternoon open periods to maintain contact with their desks. Neither the CI Staff nor I consider it appropriate in an advanced course of this nature to require students to take examinations. Also we feel that any papers they may write should be voluntarily undertaken.

8. I do not consider the projected revisions of the CI courses as the ultimate or the ideal; I do believe they represent a significant step forward. If the new courses are approved, we will, in running them, undoubtedly discover weaknesses as well as strengths. Future changes can and should be made on the basis of experience.

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Attachments as stated

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