

ADMINISTRATIVE INSTRUCTION  
NO. [REDACTED]

25X1A

2 November 1949

SUBJECT: Classification Act of 1949

1. The Classification Act of 1949 establishes a standard plan for the allocation of positions, provides a schedule of rates of compensation and, among many other provisions, exempts the Central Intelligence Agency from the Act.
2. CIA will adhere to the provisions of this Act. Agency positions will be classified in accordance with Civil Service Commission and Agency standards and will be allocated with adherence to basic classification principles and compensation schedules set forth in the Classification Act of 1949.
3. The passage of this Act does not affect the title of your position, your duties or job qualification requirements. The "CAF", "P", and "SP" grades have been merged into a single schedule called "GS" (General Schedule). The "CPC" service grade structure remains unchanged. If your pay has been set by prevailing wage rates or a similar method, it will not be affected by this Act. You will continue to receive periodic pay increases every 52 or 78 weeks, depending upon your grade, providing your service and conduct are satisfactory and your efficiency rating is "Good" or better. Additional one step increases may be given for meritorious service. If you are in "GS-10" or below and are at the top of that grade, you are eligible for a one step longevity increase for each three years you have served at the top of that grade, provided you have been in your present grade (the equivalent or a higher one) for at least 10 years. A conversion chart is attached which informs you of your new "GS" grade and salary rate.
4. All CIA positions, irrespective of nature, type of funds from which paid or geographic location will be classified by the Administrative or Special Support Staff, as appropriate, and will be finally certified and approved by the Personnel Staff.
5. No positions above grade "GS-15" are authorized for CIA. It is not possible at this time to determine if or when such positions will be authorized.
6. The Personnel Director will, in accordance with [REDACTED] (Revised), determine the policy and procedure necessary in effecting the provisions of this Instruction.

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FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

[REDACTED]  
Executive

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YOUR NEW PAY RATE AND GRADE

Grade & Pay Step Old      New		Grade & Pay Step Old      New		Grade & Pay Step Old      New		Grade & Pay Step Old      New		Grade & Pay Step Old      New											
SP-1	} CAF-1	P-1	} GS-1	CAF-10	} GS-10	GS-16	} GS-17	CPC-5	} CPC-5										
2020		2200		4855.80		5000		11200		12400	2573.52	2674							
2086		2218		4981.20		5125		11400		12600	2648.76	2754							
2152		2284		5106.60		5250		11600		12800	2724	2834							
2218		2350		5232		5375		11800		13000	2799.24	2914							
2284		2423.04		5357.40		5500		12000		13200	2874.48	2994							
2350		2152		5482.80		5625		12200		13400	2949.72	3074							
2423.04		2218		5608.20		5750		12400		13600	3024.96	3154							
-----		2284						12600		13800									
SP-2		2350		CAF-6		} GS-6		CAF-11		} GS-11	12800	} CPC-6	2799.24	} CPC-6					
2152		2423.04		3351				3450			5400		5600		2874.48	2900			
2218		2498.28		3476.40				3575			5482.80		5800		2949.72	2980			
2284		2152		3601.80				3700			5733.60		6000		2999.24	3060			
2350		2218		3727.20				3825			5984.40		6200		3024.96	3140			
2423.04		2284		3852.60				3950			-----		6400		3100.20	3220			
2498.28	2350	3978	4075	6235.20	6600		3175.44	3300											
2573.52	2423.04	4103.40	4200		6800		3250.68	3380											
	2498.28			P-5	} GS-12		1410	} CPC-1	3024.96		} CPC-7								
CAF-2	} GS-2	P-2	} GS-7	CAF-12			1570		1510				3100.20		3125				
2284		2450		CAF-7			3825		1630				1690		3175.44	3225			
2350		2530		SP-8			3950		1588				1750		3250.68	3325			
2423.04		2610		3727.20			4075		1680				1810		3351	3425			
2498.28		2690		3852.60			4200		1732				1870		3476.40	3525			
2573.52		2770		4103.40			4325								3601.80	3625			
2648.76		2850		4228.80		4450	P-6		} GS-13	2020		} CPC-2	3601.80	} CPC-8					
2724		2930		4354.20		4575	CAF-13			2086			2120		3225.60	3400			
CAF-3		} GS-3		CAF-8		} GS-8	7432.20			7600			2152		2190	3351	3525		
2498.28				2650			4479.60			4700			7800		8000	2218	2260	3476.40	3650
2573.52				2730			4605			4825			7911		8200	2284	2330	3601.80	3775
2648.76				2810			4730.40			4950			8150.40		8400	2350	2400	3727.20	3900
2724				2890			4855.80			5075			8389.80		8600	-----	2540	3852.60	4025
2799.24				2970			4981.20			5200			-----					3978	4150
2874.48				3050	5106.60		5325	P-7		} GS-14	2152		} CPC-3		3601.80	} CPC-9			
2949.72	3130		5232	5450	CAF-14		2218	2252			3727.20				3775				
CAF-4	} GS-4		P-3	} GS-9	8509.50		8800	2284			2330				3852.60		4025		
2724			2875		CAF-9		4600	8900			2350				2400		3978	4150	
2799.24			2955		4479.60		4725	9108			9400				2423.04		2472	4103.40	4275
2874.48			3035		4605		4850	9407.25			9600				2498.28		2572	4228.80	4400
2949.72			3115		4730.40		4975	9706.50			9800				-----		2732	4354.20	4525
3024.96			3195		4855.80		5100												
3100.20			3275		4981.20		5225	P-8	} GS-15		2350	} CPC-4		3601.80	} CPC-10				
3175.44		3355	5106.60		5350	CAF-15	2423.04	2450			3727.20			3900					
			5232			10000	2498.28	2530			3852.60			4025					
						10250	2573.52	2610			3978			4150					
						10500	2648.76	2690			4103.40			4275					
						10750	2724	2770			4228.80			4400					
						11000	2799.24	2930			4354.20			4525					