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State Dept. declassification & release instructions on file

25 Aug. 1948

**MEMORANDUM TO:** Assistant Secretary of State for Administration  
New State Department Building, 23rd and Virginia

**SUBJECT:** Detail of IAC Agency Personnel to CIA

1. This memorandum supersedes my memorandum on above subject dated 14 August 1947.

2. Paragraph 11, NSCID No. 1, dated 12 December 1947, establishes the policy for detail of departmental personnel to this Agency for advisory, operational, or other purposes.

3. For planning purposes, departmental ceilings have previously been established for such details. Except in the case of the Army, such ceilings have never been completely filled. For this reason, and to provide complete operational flexibility, both on the part of the departments and CIA, it is considered desirable that no specific personnel ceilings be established for this purpose in the future.

4. Unless otherwise desired by your department, details of departmental personnel to CIA will be processed in the future as indicated below:

- a. By departmental nomination without request from CIA.
- b. By request from CIA, either by name or by qualification, to fill a specific position.
- c. In either case the security requirements specified in attached extract from CIA regulations on clearance of personnel for duty with this Agency will be observed.

/s/  
R. M. HILLENKOTTER  
Rear Admiral, USN  
Director of Central Intelligence

1 Encl. Personnel clearance requirements

cc: Special Asst. to the Secretary of State  
for Research and Intelligence

Copies to: Asst Dir for ORE, OO, OGD, OSO, Exec for I&S  
Chief, Pers Br; Chief, Mgt Br.

Central Records, Signer's copy, Return to [redacted], LTS chrono

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