Approved For Release 2000/08/28 : CIA-RDP78-04718A001000070019-5

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MEMORANDUM FOR: Acting Deputy Director (Administration)

SUBJECT

: Lighting Requirements.

25X1A

- 1. As you may recall, the inclusion of additional lighting requirements for the in the previous submission of 25X1A additional facility requirements for that was considered in- 25X1A advisable, and consequently not included. At the same time, the possibility of obtaining additional lighting facilities at a later date was indicated.
- 2. A survey of additional lighting facilities has been made by lighting engineers, the details of which are shown in Enclosure One. A survey of bin lighting requirements has also been made, from a health standpoint, by the Medical Staff, the results of which are shown in Enclosure Two. The estimated cost of these additional lighting facilities is estimated at \$ 16,000.00.
- 3. I feel that these additional lighting facilities are essential to an efficient operation and to the health of employees; therefore, your approval of these requirements is requested. Funds to cover the cost of these facilities are available within this Office.

JAMES A. GARRISON Chief of Logistics

Enclosures:

- 1 Memo dtd 31 Mar., 54 from Ch., Real Estate and Construction Div. Tab "A" - Listing of Estimated Cost
- 2 Memo dtd 11 Feb., 54 from Ch., Program Coor. Div., Medical Office

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Acting Deputy Director (Administration)