

~~SECRET~~

Date _____

MEMORANDUM FOR: Director of Training

SUBJECT: Training Report of _____

Office _____ Extension _____

Please comment on the following questions. Attach additional sheet(s) when desirable.

1. Institution attended
2. Dates of training covered by this (interim, final) report
3. Description of program (including list of courses) and performance ratings
4. In your opinion, is the program you pursued suitable for other persons with similar objectives? (Mention strengths and weaknesses)
5. Do you feel that you met your objectives? Explain
6. Titles of major papers written. Statement as to where copies have been deposited.