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FIELD SUPPORT PLANNING

5 December 1956

To assure effective support planning in the field.

ASSUMPTION

Field operations are dependent upon the adequacy of support planning.

FACTS

- a. Field tables of organization provide for a single support planning position in [REDACTED]
- b. No system or program has been established to assist Career Boards in providing experienced support planning personnel for utilization in Headquarters or the field.

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DISCUSSION

a. A need for field support planners has been evidenced through field requests and by the apparent inability in several instances of field planners to develop suitable support annexes.

b. Each of the three major field planning groups [REDACTED] could utilize the services of one or more personnel experienced in across-the-board support planning.

c. To meet this need requires the redesignation or the establishment of new slots on field T/O's and the development of a program to assure appropriate selection and assignment of personnel experienced in support planning.

RECOMMENDATIONS

a. That coordination be undertaken with DD/P to arrange for support planning officer positions on field planning group T/O's.

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3. ASSIGNMENT AND ROTATION

a. Assignment

(1) Personnel should be selected for temporary assignment to the SPA-DD/S Staff from the several support or administrative elements of the Agency.

(2) Field assignments and tour of duty will be in accordance with governing Agency policy and regulations and may be implemented as follows:

(a) Support Planning Officer (Senior), assigned to each of the major field planning groups.

(b) Support Planning Officer (Assistant), assigned to the Senior Planning Officers in accordance with field workload requirements.

b. Rotation

(1) Rotation between Headquarters and the field and among Headquarters elements will be consistent with the concepts and policies of the DD/S Career Board.

(2) Agency elements or positions from which personnel may be selected or to which they may be reassigned are as follows:

(a) Policy and Plans Staffs of all Support offices.

(b) Special Staff assistants to the Directors of Support offices.

(c) SPA-DD/S Staff.

(d) SSA-DD/S Staff.

(e) Management Staff.

4. PROGRAM OPERATION

1. Initiation of the program requires personnel of established experience and competence who may be assigned temporarily to the SPA-DD/S Staff or to field positions with a minimum of preparation and training.

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