

79 + 54

3 December 1964

25X1A8a

**MEMORANDUM FOR:** Chief, [REDACTED]

**SUBJECT:** Agency Procurement Policy

**REFERENCE:** Memorandum dated 16 November 1964, from Director of Logistics, Subject: Procurement Policy

1. At your convenience, the Chief, Procurement Division and I would like to meet with you and appropriate members of your staff to explain the new procedures in agency procurement which we have been instructed to implement. There are no radical departures from previous practices. We have completed discussions with [REDACTED] the Office of Communications and the DD/I, and I believe that such a meeting with your staff will provide an opportunity for an informal presentation and will assist both our organizations in getting off with the right terms of reference in mind.

25X1A8a

2. We will await your pleasure on the time, date and place of the meeting.

**ALAN M. WARFIELD**  
 Director of Logistics

**Distribution:**  
 Original and 1 - addressee  
 1 - C/PD  
 1 - Official  
 1 - D/L chrono  
 OL:D/L:AMW:jm 3 Dec 1964 x 2551

DOC	REV DATE	24-2-82	BY	029725
ORIG COMP		35	TYPE	01
ORIG CLASS	M	PAGES	REV CLASS	U
JUST	NEXT REV		AUTH.	70-2