

Office Memorandum

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UNITED STATES GOVERNMENT

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TO : Director of Training

DATE: 18 August 1960

FROM : Chief, Plans and Policy Staff

SUBJECT: Weekly Activity Report #33

1. WH/4

C/PPS attended the WH/4-DD/P staff meeting on 18 August. The next meeting will be held on 1 September. They urgently need up to ten (10) PM officers, primarily for case officer duties in or from Headquarters. PO/TR has been informed.

2. Reserve Training

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A special committee has been appointed, consisting of representatives of the Deputy Directors and C/MMPD, to study and to make recommendations concerning the propriety and type of training support to be rendered by OTR to the Agency military reservists. PPS' conversation with [redacted] on this subject, has been recorded in a separate Memorandum for the Record.

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3. ITC Course Reports for DTR

Pursuant to the DTR's comments on the course report on the second ITC for LAS language instructors, the report format will be considerably shortened and streamlined. Briefly, it will report that ITC #___ has been presented to members of _____ School or Faculty on _____ dates. It will have as attachments (a) the course schedule and (b) copies of the individual student training reports. Finally, the body of the report will include a summary of class performance and student attitudes; outstanding performances; as appropriate, significant findings, recommendations, student reactions, and so on deemed of interest to DTR or upon which some form of follow-up action seems indicated. This simplified format will be used to report on the third LAS, ITC scheduled for 23-24-25 August 1960.

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4. Educational Specialist

For additional material on the Use of Interpreters in Training, [redacted] has interviewed Paul Chretien. The latter has agreed to jot down his suggestions for training or briefing members of several foreign cultures and note the training aids which he has employed in briefing foreign representatives.

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5. Personnel

a. [redacted] while still assigned to PPS "for rations and quarters," is expected to concentrate on JOT Training and in the capacity of coordinator of JOT Training he will report directly to the DTR.

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b. [redacted] GS-4, has been assigned to PPS in the secretarial position formerly held by [redacted]

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c. C/PPS has requested PO/TR to extend [redacted] detail to OTR to a full six months. The latter's performance to date has been excellent, and it seems very likely that we shall recommend his transfer and reassignment to OTR if our ceiling permits.

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d. No replacement for [redacted] has been named. This time of year presents some difficulties since it is "out of phase" for the usual rotation cycle. We are on the lookout for possible DD/P candidates for short-term assignment to PPS pending availability of a qualified DD/S candidate. [redacted]

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also has been suggested, and he would be welcome. [NOTE: We should point out that with [redacted] PPS has somewhat of a space problem.]

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e. For longer range planning, we again suggest [redacted] for possible assignment to the [redacted] As a consequence of his regular duties he has had a great deal of OTR, TSD, and Commo instruction, and would need only the OFC and Overseas Effectiveness to qualify him further [redacted] primarily for one of the "psychologist" slots but also to serve as an instructor.

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