

STATINTL
[REDACTED]

___ August 1972

MEDICAL

HEALTH EDUCATION PROGRAM

1. The Director has approved a new Health Education Program developed by the Office of Medical Services. The purpose of this program is by continuing information to help employees become knowledgeable of those risk factors and hazards relating to health which contribute to premature death or disability.

2. The program will seek to provide guidance to assist employees to remain effective in their work and to be, feel, and look fit. Panel discussions, slide reviews, movies, video tapes, audience participation groups, exhibits, displays, posters and professional consultation by physicians, nurses, and paramedical personnel will be integrated with the traditional OMS procedures.

3. Supervisors are requested to assume an active role in this program by consulting with, advising and assisting employees in the maintenance of their health and effectiveness.

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More specific guidance for supervisors in this role will be provided as the program develops.

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4. ██████████, of the Office of Medical Services is appointed Health Education Officer for the administration of this program.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

JOHN W. COFFEY
Deputy Director
for Support

DISTRIBUTION: ALL EMPLOYEES

UNCLASSIFIED		CONFIDENTIAL		SECRET	
OFFICIAL ROUTING SLIP					
TO	NAME AND ADDRESS	DATE	INITIALS		
1	Deputy Director for Support Attn: Executive Officer				
2					
3					
4					
5					
6					
ACTION		DIRECT REPLY		PREPARE REPLY	
APPROVAL		DISPATCH		RECOMMENDATION	
COMMENT		FILE		RETURN	
CONCURRENCE		INFORMATION		SIGNATURE	
Remarks:					
<p>The attached draft of a proposed Headquarters Notice is forwarded for your approval and issuance.</p> <hr/> <p>OMS/JRTietjen:jv (9Aug72) Distribution: Orig & 4 - EO-DD/S 1 - C/CD 2 - D/MS Files</p>					
FOLD HERE TO RETURN TO SENDER					
FROM: NAME, ADDRESS AND PHONE NO.				DATE	
SIGNED JOHN R. TIETJEN, M.D., D/MS JRT				9Aug72	
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