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TO : Acting Chief, Intelligence School

FROM : Chief Instructor, Intelligence Orientation

DATE: 29 January 1957

SUBJECT: Weekly Activities Report #5, 23 January - 29 January 1957

1. Significant Items:

Nothing to report.

2. Other Activities:

a. On Wednesday, 23 January [ ] attended the meeting of the Professional Promotion Panel at the request of [ ]

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b. Two items concerning security deserve mention in this report:

1. In an effort to improve the overall security of the Auditorium, a Stage Security Officer will henceforth be appointed from among the student body. His responsibilities have been written up for inclusion in the Security Instructions handed to students attending Intelligence Orientation. The appointment of a Stage Security Officer will give us a double check on the vault, storage room and assorted rostrums and tables kept on the stage.

2. The staff of both Introduction to Intelligence and Introduction to Communism, the guard force and the Office of Security were all equally baffled when the yale lock, normally unused, on the vault door was inadvertently thrown into locking position by a student Room Security Officer. After a series of unsuccessful attempts to find the key to this lock, it was decided by all concerned that the best procedure was to ask a representative of TSS to pick the lock. This maneuver was accomplished in approximately three minutes, a fact which speaks either well for TSS or badly for the Yale Lock Company. We have requested that this lock be removed from the door and the hole plugged.

c. On Friday, 25 January a conference was held in the offices of the A&E Staff. Present were [ ]

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The agenda consisted of the amalgamation into a single form of the present final evaluation forms used by Introduction to Intelligence and Introduction to Communism, the re-establishment of a five point rating scale and the item analysis of test questions. It was decided that a single form could be instituted at any time and that a five point rating scale should not be attempted until the item analysis has been completed, test questions revised where necessary and confidence developed in the ability of the tests to discriminate effectively in such a manner that a five point scale would show meaningful differentiation among student performances.

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d. After examining several possible ways of shortening and combining subject matter from three Intelligence School courses in an effort to develop a special program for selected personnel from the Office of Medicine, [ ] reported verbally to the AC/IS that a special program could be developed without too much difficulty and without preparing any new material. Further discussion with [ ] is in order at this point. It should be emphasized that no commitment has been made to [ ] other than to explore various possibilities.

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e. On 29 January [ ] met with the C/OS and DC/OS to discuss preparation of the tradecraft and the operations portion of the special course for Office of Security personnel. It was agreed that [ ] should visit [ ] in the near future to determine the extent to which selected Ops.Fam. material can be adapted to the needs of a special course.

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f. The schedule for IO#6 is in the hands of the Training Assistant for typing. We have received confirmation of lecture dates from all but one guest speaker.

g. As of 29 January there are [ ] students enrolled for Intelligence Orientation #6, which begins Monday, 4 February.

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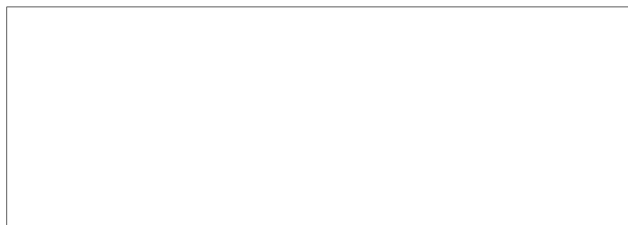
3. Personnel Notes:

a. [ ] returned to duty on Monday, 28 January.

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b. [ ] was on annual leave during the reporting period.

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