

STANDARD FORM NO. 64

~~SECRET~~~~CONFIDENTIAL~~*Office Memorandum* - UNITED STATES GOVERNMENT

TO : Chief, Intelligence School

DATE: 23 January 1957

FROM : Chief, Reading Improvement Branch

SUBJECT: Weekly Activities  
17 January - 23 January 1957

1. We completed the first stage of the readability survey this week, with a visit to [redacted] of OCI. He is very interested in the project.

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Every DD/I Office has agreed to cooperate in giving us the information requested. Most of the representatives discussed the matter very frankly, and some, particularly O/SI, O/NE, and O/UR, expressed informal doubts as to the usefulness of the project. Their doubts are based on the belief either that their own correspondence is unique, and therefore cannot logically be studied in the same way as that of the other DD/I Offices, or that there is no solution to the problem.

We are reporting these informal reservations for your information only, since every office is cooperating with O/TR. We expect to receive the information we requested by the third week of February.

2. I met with [redacted] A & E, to discuss the work they have done in developing a test battery for predicting writing ability, and its connection with the readability project. They suggested ways to analyze the information we will obtain in the survey, and we outlined several possible steps to take next. Their writing tests have not yet been completely standardized, but they may be useful at a later stage in the study.

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